

**The Yearend meeting of the Groveland Town Board was held on Thursday December 30, 2020 at the Town Hall and via teleconference allowable per executive order 202.1 from Governor Cuomo, meeting is to be recorded and transcribed.**

**Present:** Bill Carman, Supervisor; Bill Devine, Town Councilmember & Deputy Supervisor; Steve Atterbury, Councilmember; Amy Phelps, Councilmember; Ron Niedermaier, Councilmember

**Supervisor called the meeting to order @ 6:29 p.m.** Supervisor Carman led the pledge to the flag.

A motion by Councilmember Niedermaier and seconded by Councilmember Devine the audited bills be paid. General Fund vouchers numbered 313-332 for \$15,625.44; Highway Fund vouchers numbered 234-254 for \$13,585.75. Motion carried unanimously.

A motion by Councilmember Phelps and seconded by Councilmember Devine to void voucher number 298 from last month's General Fund abstract #12 for the amount of \$5,820.00 due to an clerical error with abstract #12 to reflect the void. Motion carried unanimously.

A motion by Councilmember Niedermaier and seconded by Councilmember Atterbury to accept the regular meeting minutes of 12/10/2020 approved as presented. Motion carried unanimously.

**Information handed out/or acknowledged:**

1. Organizational Meeting Thursday January 7, 2021 @ 6:30 p.m.
2. Tax Bills mailed 12/21/2020 utilizing ABS
3. Yearend Supervisor monthly budget will be presented at the regular January 2021 meeting.

**Old/New Business**

COUNTY INTERMUNICIPAL AGREEMENT DOG CONTROL SERVICES – RESOLUTION 66-2020 – This is a renewal contract with an annual contract fee of \$4900 for year 2019 and to be similar in 2020 with minor raises to be calculated. The contract is a 2 year contract term of 1/1/19 through 12/31/20.

WHEREAS the Town Board has met at the time and place at its regular meeting the town board has reviewed the proposed 2021 & 2022 Dog Control Services with Livingston County Dog Control renewal contract; and

WHEREAS, the contract is to provide enforcement of the Town's dog control ordinances and now therefore be it;

RESOLVED this Town Board does hereby accept the Livingston County Dog Control contract of \$4,900 in 2021 with similar calculations for 2022 which falls within the approved 2021 Budget.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilmember Niedermaier and seconded by Councilmember Devine and the results were carried with 0 nay 5 aye votes. Roll Call Votes: Supervisor Carman, aye; Councilmember Devine, aye; Councilmember Atterbury, aye; Councilmember Phelps, aye; Councilmember Niedermaier, aye.

TRANSFER TOWN FUNDS – RESOLUTION 67-2020 – Board members reviewed the proposed resolution to transfer funds that was prepared based on the draft year to date budget and tonight’s abstract.

RESOLVED: That the Groveland Town Board members do hereby authorize LaDelfa Schoder & Walker PC to make the account transfers within the adopted budget with additional amendment line items mentioned.

**Budget Transfer 2020 GF Budget as follows:**

From A7550.4 (Celebrations) \$2,967.00 proportioned as:

- \$82.00 to A1010.4 (Town Board cont.)
- \$1,083.00 to A1650.4 (Communications)
- \$42.00 to A1670.4 (Central Printing cont.)
- \$723 to A3620.4 (Code Enforcement cont.)
- \$130.00 to A6510.4 (Veterans service cont.)
- \$408.00 to A6785.4 (Disaster assistance cont.)
- \$499.00 to A8810.4 (Cemetery cont. - Lakeview)

From A1410.4 (Town Clerk cont.) \$740.00 proportioned as:

- \$60.00 to A1460.4 (Records Management cont.)
- \$680.00 to A1110.12 (Justice court clerk assit.)

From A1620.2 (Building Equip) \$400.00 proportioned as:

- \$400.00 to A9060.8 (Medical Insurance)

From A7310.4 (Youth program cont.) \$9,529.00.00 proportioned as:

- \$7,329.00 to A1989 (Other general gov’t support)
- \$2,200.00 to A9030.8 (Social Security)

From A1450.4 (Elections cont.) \$ 880.00 proportioned as:

- \$ 450.00 to A8010.11 (Zoning services- secretary)
- \$ 55.00 to A8020.11 (Planning services- secretary)
- \$ 375.00 to A8810.1 (Cemetery services)

From A1110.11 (Justice court clerk service.) \$ 6,100.00 proportioned as:

- \$6,100.00 to A1110.12 (Justice court clerk assit.)

From A1110.4 (Justice cont.) \$ 1,127.00 proportioned as:

- \$1,127.00 to A1110.12 (Justice court clerk assit.)

From A1355.4 (Assessor cont.) \$ 1,480.00 proportioned as:

- \$1,480.00 to A1110.12 (Justice court clerk assit.)

Approval requested to reclassify 10/27/20 General A money market receipt in the amount of \$13,130.87 from A2610.1 (County fine reimb program) to A1120 (Sales tax). The original receipt was coded incorrectly.

**Budget Transfer 2020 HF Budget as follows:**

From DA5130.4 (Machinery cont.) \$8,339.00 proportioned as:

\$ 3,964.00 to DA5110.4 (General repair cont.)  
\$ 4,375.00 to DA5142.4 (Snow removal cont.)  
From DA5142.1 (Snow removal service) \$5,845.00 proportioned as:  
\$4,700.00 to DA5110.1 (General repair services)  
\$630.00 to DA9060.8 (Medical insurance)  
\$515.00 to DA9060.8 (Medical reimbursement)

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilmember Niedermaier and seconded by Councilmember Atterbury and the results were carried with 0 nay 5 aye votes. Roll Call Votes: Supervisor Carman, aye; Councilmember Devine, aye; Councilmember Atterbury, aye; Councilmember Phelps, aye; Councilmember Niedermaier, aye.

CYBER INSURANCE- Town Clerk forwarded the email explanation from our agent Mike Hardie in regards to descriptions in the insurance coverage the board had questions regarding.  
Board discussion: If the only difference was deductible cost to move forward with the lower premium rate policy. All agreed.

A motion by Councilmember Atterbury and seconded by Councilmember Phelps to engage in insurance with AXIS insurance for the purpose of Cyber insurance at the quoted rate. Motion carried unanimously.

**Other Communication:**

Town Clerk Burgess stated that following research in water delivery service it appears that Culligan is the only other water service provider in the area. They appear to be \$1.00 less in jug deposit and \$2.50 less per bottle than Crystal Rock our current provider. Town Clerk conformed that Crystal Rock did receive the replacement check that was not received for the October bill. We are at a zero balance owed to Crystal Rock currently.

Board discussion: If the rate from Culligan seems to be the most cost effective for the town proceed with getting the water service from Culligan and cancel with Crystal Rock.

Town Clerk has to provide annually a Certification of Offices to the Livingston County Board of Elections prior to February 1, 2021. This certification states what offices are up for election at the General Election in November along with any propositions to be placed on the General Election Ballot. Is there anything the board wishes to be a potential for proposition on the ballot? The only proposition that has been on the town board's discussion in the past few years was changing the Highway Superintendent from an elected position to an appointed position.

Board discussion:

Councilmember Phelps stated that when the board originally wanted to proceed with changing the Highway Superintendent position from elected to an appointed one, the reason to change the position was in the best interest of the tax payers but due to wording in the law it was too broad and would need to be changed to meet the needs / request of the town. Can this explanation as to what the board is trying to accomplish be placed in the Supervisor's newsletter to notify the residents if in the future the board decided to move forward with such a proposition.

Councilmember Devine stated that he believed the board was going to table the discussion until closer to the end of the current Highway Superintendent's term. The reason moving forward in this direction was to enable the town board to have better oversight of that department as it is the largest part of the town budget. Supervisor Carman asked to table the proposition discussion until closer to the end of the current Highway Superintendent's term as he has received nothing but compliments on the job he has done for the town and feels that it is worth discussing in the future. Discussion will be placed on the calendar as it will take time to prepare the local law.

Councilmember Phelps inquired about the status of David Gray Hill Road.

Supervisor Carman stated that we have done research as to the potential closure of the road but would like to have further discussion in January at the regular meeting.

**Supervisor Communication:**

Supervisor Carman wished everyone a Happy New Year.

A motion by Councilmember Atterbury and seconded by Councilmember Phelps to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:50 p.m. The next meeting will be the organizational meeting January 7, 2021 @ 6:30 p.m. at the town hall.

Kimberly D. Burgess, Town Clerk

Town of Groveland

Dated: December 30, 2020