

The regular meeting of the Groveland Town Board was held on Thursday March 13, 2025 at the Town Hall.

Present: Bill Devine, Supervisor; Sandra Bean, Deputy Supervisor and Councilmember; Amy Hunter, Councilmember; John Macauley, Councilmember

Other Town Officials: Tanner Harvey, Highway Superintendent

Absent/Excused: Councilmember Bill Przysinda

Supervisor Devine called the meeting to order @ 8:35 a.m. Councilmember Macauley led the pledge to the flag.

A motion by Councilmember Bean and seconded by Councilmember Hunter the audited bills be paid. General Fund vouchers numbered 45-69 for \$15,280.64; Highway Fund vouchers numbered 36-55 for \$130,716.88; Fire and Ambulance Fund voucher number 1 for \$128,409.21. Motion carried.

A motion by Councilmember Bean and seconded by Councilmember Macauley to accept the regular meeting minutes of 2/13/2025. Motion carried.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received. Councilmember Bean and seconded by Councilmember Hunter to accept both financial reports. Motion carried.

Information handed out/or acknowledged:

1. Food Pantry Box- located in the town hall

Old/New Business:

HIGHWAY REPORT- Highway Superintendent Harvey reported that employee Mitchell has resigned his position effective 2/27/2025 on good terms. Highway Superintendent Harvey advertised the position on Town website and the Town Clerk Board, along with indeed and received a positive response. A local resident applied and, with board approval, will be starting on March 26th.

A motion by Councilmember Macauley and seconded by Councilmember Bean, to hire Keven Haywood beginning March 26, 2025 fulltime MEO/ laborer position at a pay rate of 27.04/ hour. Motion carried.

A discussion occurred about the town stockpile stone storage located with permission on the Town of Sparta's property and the potential of moving or keeping if the Town of Sparta decides to sell.

Supervisor Devine provided the town board with a proposal of cost to replace lighting in the highway side of the town barns from National Grid, this would include a rebate and the installation would be at no cost as Councilmember Przysinda would not charge the town his labor.

A motion by Councilmember Hunter and seconded by Councilmember Bean to approve the National Grid lighting proposal as presented for lighting in the highway. Motion carried.

Highway Superintendent Harvey was contacted by the Town of Geneseo Highway Superintendent as they are preparing to oil and stone their portion of adjoining roads, and Groveland's portions that abut to theirs are small. The highway superintendent for Geneseo wanted to know if Groveland was interested in participating in the roadwork. Highway Superintendent Harvey stated a lot of oil and stone work had been put on hold due to the water project; however, the roads discussed are Warner Road and Crossett Road, which would not be affected by the water project, other roads were discussed the have roads that adjoin but that will have to be addressed by the water project once we get that far.

Councilmember Bean inquired if that will take away from any other roadwork planned for this year. Highway Superintendent Harvey stated it would not.

Councilmember Bean will be assisting in the required Workplace Violence and Sexual Harassment training for the highway department at the beginning of April, and she will let the town clerk know in case there is anyone else who may wish to attend in person instead of the online training.

CEMETERY SERVICE CONTRACT DUE FOR RENEWAL – RESOLUTION 32-2025- Town Clerk stated no changes to cost this year.

WHEREAS the Town Board has met at the time and place at its regular meeting the town board has reviewed the 2024 Snyder Brothers Cemetery Service contract; and

WHEREAS, the town board wishes to extend by 1 year the contract with Snyder Brothers Cemetery Service with no changes

WHEREAS, the Town Board is desirous of cemetery service for taking calls, selling plots, mapping plot owners, grave opening and closing and grading and seeding; and; now therefore be it

RESOLVED, this Town Board does hereby accept the Snyder Brothers Cemetery proposal to service Lake View Cemetery from April 1, 2025 and expires March 31, 2026 with minor changes in pricing;

THEREFORE FURTHER BE IT RESOLVED, that either party may terminate this agreement within a written notice to the other party within 90 days said to prior end of said contract.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Bean and seconded by Councilmember Hunter and the results were carried with 0 nay, 4 ayes, 1 absent. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye and Councilmember Przysinda, absent.

DEPARTMENT ANNUAL REPORTS – 33-2025– Town Clerk previously emailed AUD reports.

WHEREAS, per General Municipal Law Section 35 the Town Board has met at the time and place at its regular meeting, to review the 2024 annual reports submitted by the Justice Court office, Town Clerk, Code Enforcement and Supervisor's; and

WHEREAS, the Town Clerk stated the Town Annual report was advertised in the official publication;

RESOLVED this Town Board does hereby accept such Annual Reports that reflects with the Town Annual Report of the Town Accounts office from LaDelfa & Associates; fiscal year ending December 31, 2024 and that such 2024 annual reports be adopted, by this Board, be entered in the minutes of the proceedings of this Town Board, except for the AUD will be filed separately in the Town Clerk's office due to its size.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Bean and seconded by Councilmember Macauley and the results were carried with 0 nay, 4 ayes, 1 absent. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye and Councilmember Przysinda, absent.

ASSET LISTS – REVIEW FOR APPROVAL - Town Clerk presented updated lists for each department. This are helpful for tracking purchases or if ever an insurance claim needed to be filed. Each department has reviewed and signed them.

APPOINTMENTS TO FILL PLANNING BOARD VACANCY RESOLUTION 34-2025: This is to fill the vacancy.

WHEREAS, Section 27 of NYS Town Law provides that the town board shall hire employees and make such position appointments as needed to conduct the business of the town, now therefore be it

RESOLVED, by the Groveland Town Board to make the following position appointments with terms indicated per Public Officers Law Section 10 all will sign the oath of office within 30 days of appointment.

Appointments as follows:

Planning Board Member to fill a vacancy- James Pukas- Expires 12/31/2026

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Hunter and seconded by Councilmember Macauley and the results were carried with 0 nay, 4 ayes, 1 absent. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye and Councilmember Przysinda, absent.

DOG CONTROL CONTRACT RESOLUTION 35-2025-- Supervisor Devine provided the board with the Bi-annual contract no major changes from the previous contract.

WHEREAS the Town Board has met at the time and place the town board has reviewed the proposed 2025-2026 Dog Control Services with Livingston County Dog Control renewal contract; and

WHEREAS, the contract is to provide enforcement of the Town's dog control ordinances and now therefore be it;

RESOLVED this Town Board does hereby accept the Livingston County Dog Control contract of \$4,900 in 2025 with similar calculations for 2026 which falls within the approved 2025 Budget.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Hunter and seconded by Councilmember Bean and the results were carried with 0 nay, 4 ayes, 1 absent. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye and Councilmember Przysinda, absent.

MUNICIPAL SOLUTIONS AMENDED CONTRACT RESOLUTION 36-2025- Supervisor Devine provided the board with an updated contract as the original contract began back when the water project began, this contract will finalize this project, which is the expectation.

WHEREAS the Town Board has met at the time and place at the regular town board meeting the town board has reviewed the proposed contract amendment with Municipal Solutions, Inc.; and

WHEREAS, the Town is desirous of the continuation of administrative services including the preparation of grant applications and any BAN related to the town's water district, following the Dodd/Frank Act and subsequent Securities and Exchange Commission and Municipal Securities Rulemaking Board requires a contract be in place; and now therefore be it;

RESOLVED this Town Board does hereby accept the Agreement with Municipal Solutions, and authorizes Supervisor Devine to sign the agreement for the contract extension.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Bean and seconded by Councilmember Macauley and the results were carried with 0 nay, 4 ayes, 1 absent. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye and Councilmember Przysinda, absent.

Supervisor Communication: Supervisor Devine updated the board that there have been 4 teens from Groveland chosen for recognition at the County.

Carrol and Miriam Teitsworth have this year's nominee for Senior Citizens for Groveland to be recognized at Seniorama.

Supervisor Devine passed around historical information and 3x5 pictures associated with each individual town donated by Veterans that came to the Livingston County meeting for each of the 17 municipalities.

Other Communication:

The supervisor and Highway Superintendent noted the County is participating in their annual Community Clean-Up Event, scheduled from April 12-20, 2025. Supervisor Devine inquired previously if this would be a great time to clean up and update any areas at the new playground the fire department just updated. The highway superintendent met with fire department members and they were in agreement. A date was set for April 12th at 10 am for the community clean-up at the park. A request for Pete Dolan to chair was made by the board. Highway Superintendent will contact Mr. Dolan. The town clerk's office will assist in flyers or what may be needed.

A motion by Councilmember Hunter and seconded by Councilmember Macauley to adjourn the meeting. Motion carried. Meeting adjourned 9:22 a.m. The next meeting will be the regular meeting April 10, 2025 @ 8:30 a.m. at the town hall and is open to the public. Motion carried.

Kimberly Burgess, Town Clerk
Town of Groveland
Dated: March 13, 2025