

**The regular meeting of the Groveland Town Board was held on Thursday February 8, 2024 at the Town Hall.**

**Present:** Bill Devine, Supervisor; Sandra Bean, Deputy Supervisor and Councilmember; Amy Hunter, Councilmember; John Macauley, Councilmember and Bill Przysinda, Councilmember

**Other Town Officials:** Tanner Harvey, Highway Superintendent

Others in Attendance: R. Niedermaier, K. Molinari, Peterbilt representative

**Supervisor Devine called the meeting to order @ 9:00 a.m.** Supervisor Devine led the pledge to the flag.

A motion by Councilmember Macauley and seconded by Councilmember Przysinda the audited bills be paid. General Fund vouchers numbered 16-39 for \$8,995.60; Highway Fund vouchers numbered 13- 34 for \$65,617.44 and Capital Fund voucher number 1 for \$110.00. Motion carried unanimously.

A motion by Councilmember Bean and seconded by Councilmember Macauley to accept the regular meeting minutes of 1/11/2024 as presented. Motion carried unanimously.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received. Councilmember Bean and seconded by Councilmember Macauley to accept both financial reports. Motion carried unanimously.

**Information handed out/or acknowledged:**

1. Food Pantry Box- located in the town hall

**Old/New Business:**

HIGHWAY REPORT- Highway Superintendent Harvey requested Mr. Molinari from Peterbilt to come to discuss ordering another truck for the town.

Mr. Molinari presented information regarding the 2025 Peterbilt and the truck would be available at the end of 2025. Mr. Molinari went into detail as it pertains to the emissions that are being placed on the vehicles due to certain State and Federal Laws and what the town can attempt to predict as best and worst-case scenarios for the future. Mr. Molinario gave cost estimates for electric and natural gas vehicles. Mr. Molinari would need confirmation from the town by the end of the month if the town is going to purchase from the quote presented at this meeting.

Councilmember Bean inquired with all the information given if the truck we have ordered now and the 2020 Peterbilt in our current fleet would the two trucks be considered preexisting and be able to be included in the potential new laws they are seeing regarding emissions. Mr. Molinari stated yes and why he would recommend this next truck to keep the town fleet moving in the same direction.

Councilmember Macauley reviewed the quote and inquired with the Highway Superintendent about utilizing the old equipment on the new truck for cost savings. Highway Superintendent stated he would not want to as it is worn out, and why he chose stainless to get the maximum longevity. It is more costly at the beginning but it last without having to repair.

The supervisor thanked Mr. Molinari for his time and stated the board would make a decision and notify him by the end of the month.

Highway Superintendent Harvey reported the crew has been busy with rebuilding the loader that is used at the pit. The cylinders were sent out for repair and are being placed back in now. The crew has been working with the County replacing a pipe and doing hauling.

Highway Superintendent will be doing some cleanup of the highway stock yard when weather permits as it has gotten overrun with more containers than needs to be.

Highway Superintendent Harvey would like to clean up the area where the scrap is placed by residents utilize cement barriers to keep it contained and place signage to what is allowed to be dropped to reduce the amount of garbage being dropped off at the town.

The uniform company bill was not paid this month as there have been multiple errors on it, the representative had been out on paternity leave and just returned. The Highway Superintendent was told to not pay the bill so they could correct the bill. The pants are all now the correct color and size. The crew all would like jackets and would be pressed on names not stitched. If the employee left employment, they would just turn in the jacket same as the rest of the clothes. All employees are turning in the coveralls for jackets.

Highway Superintendent Harvey would like to have an area for residents be able to bring small brush/ Christmas trees to dispose of as we receive multiple requests throughout the year and have to refer them to call the Town of Geneseo transfer station.

Board discussion: Look in our area to see if there is a viable option and come back to the board as the town does not want to create a dumping site for the town to take the responsibility of.

The town of Geneseo Highway Superintendent has been in contact with Highway Superintendent Harvey regarding oil and stoning/ paving roads that join the Town of Geneseo and inquired if he would be interested in doing Groveland's portion. Highway Superintendent Harvey inquired with the board about the water project as this would affect the roads. \*Board requested no work to be done on the Town of Groveland's portion of Barber Hill Road until Water District #1 project is complete. Supervisor Devine updated the board with the latest email he received.

AUDIT RESOLUTION 31-2024- Supervisor Devine stated all audits were completed by the January 20<sup>th</sup> required NYS Comptroller's date; however, the town board could not pass the resolution to recognize the audits until today's meeting.

WHEREAS, the Town Board has met at the time and place at its regular meeting, to review the 2023 examination of the Justice Court, Tax Collection, Town Clerk and Supervisor's policies and procedures of their account books.

WHEREAS, two councilmen did meet with each department as indicated on audit sheets at the Town Hall to provide a process to monitor and review the work performed by those who handle money as part of their town duties; and

RESOLVED: the town board performed the examination and verification of the 2023 account books with court and town clerk and appeared to be in good order in Pursuant to Town Law, Section 27(1), Section 64(1), and Section 123.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Hunter and seconded by Councilmember Przysinda and the results were carried with 0 nay, 5 ayes. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye and Councilmember Przysinda, aye.

RESOLUTION 32-2024 FINAL 2023 TRANSFERS- The accountant requested that the board do one last clean up of line items after final bills came in prior to the AUD being done.

RESOLVED: That the Groveland Town Board members do hereby authorize LaDelfa Schoder & Walker PC to make the account transfers within the adopted 2023 budget with additional amendment line items mentioned.

**Budget Transfer GF Budget as follows:**

From- A1110.11 (Justice Court Clerk Service) \$577.00 proportioned as:  
\$577.00 to A1110.12 (Justice Court Clerk Assist)

From A1620.2 (Building Equip.) \$944.00 proportioned as:  
\$944.00 to A1620.4 (Building Contractual)

From A1989 (Other General Gov't Support) \$667.00 proportioned as:  
\$45.00 to A1650.4 (Communications)  
\$93.00 to A5010.4 (Hwy Superintendent Contractual)  
\$74.00 to A5182.4 (Street Light Contr.)  
\$21.00 to A7110.4 (Parks Contr.)  
\$128.00 to A3620.11 (Safety Insp Srv Secretary)  
\$306.00 to A8010.1 (Zoning services)

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Bean and seconded by Councilmember Przysinda and the results were carried with 0 nay, 5 ayes. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye and Councilmember Przysinda, aye

IT POLICY REVIEW- Following the organizational meeting the town board wanted to review further the IT Policy and which policy the justice computers and their employees follow. The board reviewed information received from the town justices as it pertains to the court and the computers and town employees.

Councilmember Bean stated she interpreted what has been presented the town sets the policy the town employees are to follow, and the State does have cyber security in place that does cover the computers. Board all agreed and are comfortable with the current IT Policy as it stands.

SEXUAL HARASSMENT POLICY REVIEW- This policy is under review as it was the town board's understanding that there were some changes made by the State that the board wanted to ensure they met the State rules and regulations as it pertained to this policy. Councilmember Bean forwarded the State model policy for the board to review against the town policy. The board reviewed the model policy from the state and another local business policy that follows the State's model Policy. Councilmember Bean offered to update the town policy to meet the current standard for the next meeting. The board appreciated the assistance and will place it on the March agenda for approval.

**Supervisor Communication:** The Supervisor provided the board with information as it pertains to the water district. Once the town receives the approval from RD the project can be advertised. 3 months + or – is what the Supervisor is being told from the advertisement and is given notice to proceed.

WIIA grant applications are again available, supervisor is signing to apply for future funding.

Supervisor updated R. Niedermaier that he has spoken with County Administrator Coyle regarding the grant for the playground the fire department owns. Supervisor Devine stated he has to get more information as two other towns have received funding for non-town-owned properties.

**Other Communication:** The Town Clerk updated the board of the contract increase from Snyder Brothers before next month's meeting and wondered if any changes were necessary to the town fee schedule as it pertained to the cemetery to prepare for the March meeting. The board reviewed the costs and requested minimal changes to be prepared for the March meeting.

Councilmember Hunter updated the board regarding the Planning Board meeting she attended.

Councilmember Przysinda left the meeting @ 10:29 a.m.

**Follow up from the previous discussion in the town board meeting:**

Councilmember Bean recommended a two-person committee meet on behalf of the town board to review the town budget along with the truck inventory to decide if the town should move forward with the purchase order of the 2025 Peterbilt.

A motion by Councilmember Bean and seconded by Councilmember Hunter to appoint Supervisor Devine and Councilmember Macauley to the 2025 Peterbilt discussion, and to allow the two board members to decide on behalf of the town board to sign a contract if the committee decides to move forward with the purchase of a 2025 Peterbilt as quoted. Motion carried.

A motion by Councilmember Bean and seconded by Councilmember Hunter to adjourn the meeting. Motion carried. Meeting adjourned 10:35 a.m. The next meeting will be the regular meeting March 14, 2024 @ 9:00 a.m. at the town hall and is open to the public. Motion carried.

Kimberly Burgess, Town Clerk  
Town of Groveland  
Dated: February 8, 2024