

The regular meeting of the Groveland Town Board was held on Thursday February 8, 2018 at the Town Hall.

Present: Bill Carman, Supervisor; Bill Devine, Town Councilmember & Deputy Supervisor; Steve Atterbury, Ron Niedermaier, Amy Phelps, Councilmembers

Absent: None

Other Town Official's in Attendance: None

Other Attendees: None

Supervisor called the meeting to order @ 7:43 p.m. He asked Councilmember Atterbury to lead us in the pledge to the flag.

A motion by Councilmember Atterbury and seconded by Councilmember Niedermaier the audited bills be paid. General Fund vouchers numbered 16–32 for \$6,372.79; Highway Fund vouchers numbered 9-30 for \$15,352.11. Motion carried unanimously.

A motion by Councilmember Niedermaier and seconded by Councilmember Atterbury to accept the regular meeting minutes of 1/11/18 approved as presented. Motion carried unanimously.

Supervisor handed out copies of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed were previously emailed to give additional time for review. A motion by Councilmember Atterbury and seconded by Councilmember Devine to accept both financial reports. Motion carried unanimously.

Information handed out/or acknowledged:

1. Food Pantry collection box is located at the town hall – open during office hours
2. Teen Recognition Nominations Due 2/8/18
3. Groveland Fire Department Pancake breakfast has started – 2nd Sunday each month through March
4. Truck Bid Advertisement out and bids are due 2/22/18 for review at town board meeting in March
5. Advertisement placed in LC News to fill highway position
6. Advertisement out for Assessor Re-evaluation figures and Informal hearing opportunities.

Old/New Business:

RETIREMENT LETTER RECEIVED FROM A HIGHWAY EMPLOYEE – Town Clerk is in receipt of Donald Mark Caldwell's retirement notice effective February 12, 2018 for physical days and using vacation time through April 2, 2018.

An advertisement has been placed applications due on or before March 1st. Councilmember Atterbury wanted to know if Jordan gets it automatically. No he is 1st for consideration, but this board does not get to choose. It is Jim's decision. The town board only sets the compensation for the position.

An advertisement has been placed for the ½ ton Work truck – Bids due February 22nd and will be on the March agenda for board review/approval.

DENTAL POLICY – PLAN OPTIONS - Our Health Broker, Patrick McCloskey with Lavoro has recommended the board consider changing the dental policy as it was not considered during the union contract negotiations. Wording in the contract for dental is minimal. Rate packets handed out. The breakdown of policy through Excellus DBOC-22-26/26 seems to have no variation in coverage to the Guardian plan but nearly 50% less expensive to the town.

A motion by Councilmember Atterbury and seconded by Councilmember Phelps to switch from Guardian to Excellus Plan DBOC-22-26/26. Town Clerk will notify the union and health broker.

Supervisor Carman recommends we appoint a liaison from the board for convenience to the union. Councilmember Niedermaier has volunteered. All agreed.

Town Clerk stated we got a letter of interest from the former health broker, Bond Financial to see if we are interested in switching. The board is not sure if needed but certainly not considering while switching dental coverage. If Bond wants to resubmit a letter of interest they would review it 3 months from now.

CEMETERY SERVICE CONTRACT DUE FOR RENEWAL – Town Clerk is in receipt of Snyder’s letter with minimal rate increases and their interest to continue to service our town. Their contract expires March 31, 2018 and renews annually. No rate increases last year.

Current Rates Good Through March 31, 2018:

Cemetery Fees:	Public	Town
Purchase of single plot/grave	\$ 500	charged to person
Open/Close for single burial +\$150 Sunday/Holiday	\$ 400	\$ 325
Open/Close for single cremation +\$150 Sunday/Holiday	\$ 200	\$ 150
Foundation Installation Cost per cubic ft. a minimum of \$200.00	\$ 24.00	charged to person

New Rates Effective April 1, 2018 – March 31, 2019

Cemetery Fees:	Public	Town
Purchase of single plot/grave	\$ 500	charged to person
Open/Close for single burial +\$150 Sunday/Holiday	\$ 450	\$ 350
Open/Close for single cremation +\$150 Sunday/Holiday	\$ 250	\$ 175
Foundation Installation Cost per cubic ft. a minimum of \$200.00	\$ 24.00	charged to person

Resolution 30-2018

WHEREAS the Town Board has met at the time and place at its regular meeting the town board has reviewed the proposed 2018-2019 Snyder Brothers Cemetery Service contract; and

WHEREAS, the Town Board is desirous of cemetery service for taking calls, selling plots, mapping plot owners, grave opening and closing and grading and seeding; and; now therefore be it

RESOLVED, this Town Board does hereby accept the Snyder Brothers Cemetery proposal to service Lake View Cemetery from March 31, 2018 and expires March 31, 2019 with Grave pricing to the town include open and closing: Adult \$350, Child \$350, Stillborn \$175, Cremated remains \$175, Welfare \$350, Holiday & Sunday burials an additional charge of \$150, Foundation Installation is \$24.00 per cubic foot with a minimum of \$200, and now therefore further be it;

THEREFORE FURTHER BE IT RESOLVED, that either party may terminate this agreement within a written notice to the other party within 90 days said to prior end of said contract.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilmember Atterbury and seconded by Councilmember Phelps and the results were carried with 0 nay 5 aye votes.

FEE SCHEDULE - Resolution 31-2018 - With the modest increase of cemetery fees from Snyder’s seems relevant to do the same in the public charge. Despite we do not collect enough to offset the in-house expenses associated with grounds keeping.

AT A MEETING of the Town Board of the Town of Groveland, held at the Town Hall, 4955 Aten Road, Town of Groveland, County of Livingston, State of New York, on the 8th day of February 2018 at 7:30 p.m. there were:

RESOLVED, the Groveland Town Board adopts the 2018 Fee Schedule as follows and replaces Resolution 18-2018:

Large Commercial Non Agricultural Impact Process Fee - \$150+ any applications fees

1. Single Family Dwelling	.20/sqft min. \$50.00
2. Multiple Family Dwelling	.20/sqft min. \$50.00
3. Additions – as per occupancy	
4. Alterations – as per occupancy	
5. Basement, Foundation, Crawl Space, only	\$50.00
6. Plumbing or Electric Permit	\$50.00
7. Garage – Attached or Detached	.10/sqft min. \$25.00
8. Porch & Deck	.10/sqft min. \$25.00
9. Accessory Building	.10/sqft min. \$25.00
10. Agriculture Building	\$25.00
11. Chimney; Fireplace; woodstove; Gas appliances, Generator	\$30.00
12. Sign Permit	\$25.00 res. \$50.00 bus.
13. Pools	\$30.00 decks not incl.
14. Demolition	\$25.00
15. Commercial – Assembly, Business, Institutional & Mercantile	.20sqft min. \$25.00
16. Soil Erosion Permit – with other permits	\$5.00 w/ permits
17. Soil Erosion Permit w/o other permits	\$25.00
18. Flood Permit	\$5.00
19. Zoning Application – when building permit not required	\$25.00
20. Fuel Tank Removal – per tank	\$25.00 up to 500 gal. \$50.00 up to 5000 gal \$75.00 over 5000 gal
21. Renewal of Permits – up to 2 renewals	\$25.00 each
22. Temporary Certificate of Occupancy	\$25.00 – 1 st \$50.00 – 2 nd \$75.00 – 3 rd
23. Visual Certificate of Completion/ Placards	\$50.00
24. Work without a Permit	\$30.00
25. Amended Permit Fee	.20/sqft min \$25.00
26. Site Plan Applications – residential	\$50.00
27. Site Plan Application – all but residential	\$75.00
28. Subdivision- Minor – up to 4 lots	\$50.00 plus \$10 each lot
29. Subdivision- Major – 4 or more lots	\$100.00 plus \$10 each lot
30. Wind Tower Applications	\$ 75.00 Residential/tower \$150.00 Commercial/tower

31. Solar Farm – Commercial	\$150.00
32. Special Use & Variance Applications	\$ 35.00
33. Large Commercial Non Agricultural Impact Process Fee	\$150+ App. Fees
34. Fire Inspections	\$ 50.00 Missed Appt.
35. Attorney/Engineer Fees – reimbursable	Cost to town per contract w/applicable applications
36. Assessable/Handicap Ramps	variance/Permit fee waived
37. Return Dishonored Check Fee	\$ 20.00
38. Dog Replacement Tag	\$12.00
39. Highway Permit – Road digging	\$100.00

Cemetery Fees:

Purchase of single plot/grave	\$ 500
Open/Close for single burial	\$ 425 +\$150 Sunday/Holiday
Open/Close for single cremation	\$ 225 +\$150 Sunday/Holiday
Foundation Installation Cost	\$ 24.00 per cubic ft. a minimum of \$200.00

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Phelps and seconded by Councilmember Devine and the results were carried with 0 nays 5 aye votes.

AMBUSCADE PARK – ARCHITECT PAYMENT – BOCES – Town Clerk received an email from the Architect Company – Mossien asking for an update for payment. Board discussion stated the contract was written by Mossien and they get 10% the total of completed project. This project is where it is because Mossien did not listen to us with our budget constraints as we were super clear and Mr. Mossien seemed to be on board, but his staff presented the opposite which they went through a couple staff members. It wasn't until we bid it out that showed the outlandish materials, but now makes sense why Mossien wrote their contract to be 10% of the total cost of the project. Until the project is complete there will be no payment.

Supervisor Carman presented a draft letter written to the state to ask for closure of the contract. Board agreed. In the meantime, Bill discussed the issue with Congressman Collins office which said to send them all the stuff. He also was thinking of approaching BOCES again.

Board agreed to send letter to state, have Bill look into BOCES but to hold on Chris Collins until we see if any response from the state.

Supervisor Communication:

- ✓ Water line update for Correctional Facility nothing new other than they are waiting for pumps and have a few leaks in the lines.
- ✓ Assessor contract was delivered to Geneseo, they reviewed it and now having their attorney review it and on their agenda this evening.
- ✓ Zoning Law – is moved as the Planning Board is looking to clean up all the changes and provide a clean draft copy for our consideration without red marks. They hope to give back by March.

- ✓ The town is in receipt of a letter from an inmate of the Groveland Correctional Facility - our Code Department does not have jurisdiction but will respond.
- ✓ Our Court Department uses software that they have had to pay an annual fee but has now been purchased by the Unified Court System (UCS) and no longer a fee. It seems to be a good effort to provide uniformed training and support to local jurisdictions. (\$1037 savings for the court contractual budget)
- ✓ The ZBA article 78 challenge from nearly 3 years ago is near its final stages and with a letter from our attorney, the insurance coverage has been exhausted and may have some out of pocket fees as they estimate not exceed \$800.
- ✓ Teen Recognition looks like we have at least 1 nomination from our town, I attend on behalf on the town and present to the Groveland recipients. A nice program.
- ✓ Last week our IT guy Tony has updated and loaded on all town owned computers a pop up “Warning acceptable use” statement, this is consistent with our IT policy. The state owns the court computers.
- ✓ Met with Congressman Chris Collins office yesterday. I mentioned we are looking to form a water district for multiple roads from the correctional facility water line under one district. Collins office said there are many grant opportunities for this type of project.
- ✓ The last few years we discussed the possibility of going down to 1 justice for budgetary reasons. This would require a proposition to be listed on a General Election but not acted on as it can’t be changed until the term is up. This is a newer board and would rather discuss it now to get the board’s preference. All agreed they would like to see figures and discuss further. Supervisor will place it on the next agenda.
- ✓ Another previous discussion has been whether to maintain the elected vs appointed highway position. Board Discussion: Councilmember Atterbury made a motion to go into executive session, seconded by Councilmember Devine for matters relating to Medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal. Supervisor Carman asked the Town Clerk to join. Motion carried unanimously. Board entered executive session at 9:19 p.m.
A motion by Councilmember Atterbury, seconded by Councilmember Niedermaier to close the executive session with no action taken. Motion carried unanimously.
Returned to regular session at 9:30 p.m. The item will be placed on the next agenda.

Other Communications:

Councilmember Phelps toured the Conesus Lake Association new facility said it is slow but looking to be a nice facility. The next training is Wednesday February 28, 2018 – Invasive Species.

Councilmember Niedermaier inquired how the justice department hours are going. Supervisor Carman stated they are working most of the allotted but staying within their 49 hours per week.

A motion by Councilmember Atterbury and seconded by Councilmember Devine to adjourn the meeting. Motion carried. Meeting adjourned at 9:36 p.m. The next meeting will be the regular meeting March 8, 2018 @ 7:30 p.m. at the town hall.

Dated: February 8, 2018
Town of Groveland

Sandra L. Bean, Town Clerk