

**The regular meeting of the Groveland Town Board was held on Thursday August 9, 2018 at the Town Hall.**

**Present:** Bill Carman, Supervisor; Bill Devine, Town Councilmember & Deputy Supervisor; Steve Atterbury, Ron Niedermaier, Amy Phelps, Councilmembers

**Absent:** None

**Other Town Official's in Attendance:** Donald "Mark" Caldwell, Deputy Highway Superintendent

**Other Attendees:** None

**Supervisor called the meeting to order @ 7:37p.m.** Supervisor Carman led the pledge to the flag.

A motion by Councilmember Atterbury and seconded by Councilmember Devine the audited bills be paid. General Fund vouchers numbered 166-187 for \$7,435.12; Highway Fund vouchers numbered 143-168 for \$50,262.65. Motion carried unanimously.

A motion by Supervisor Carman and seconded by Councilmember Niedermaier to accept the regular meeting minutes of 7/12/18 approved as presented. Motion carried unanimously.

Supervisor handed out copies of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed. A motion by Councilmember Niedermaier and seconded by Councilmember Atterbury to accept both financial reports. Motion carried unanimously.

**Information handed out/or acknowledged:**

1. Food Pantry collection box is located at the town hall – open during office hours
2. Salt mine Railroad extension NYSDEC Public Hearing set 8/15/2018
3. Due to election day the September Town board set for 9/6/2018 @ 7:30p.m
4. Advertisement for Assessor position has been placed
5. Democrat Caucus- August 14, 2018 @ 6pm Town Hall
6. Republican Caucus- August 14, 2018 @ 7pm Town Hall

**Old/New Business:**

HIGHWAY REPORT – Deputy Highway Superintendent, Caldwell reported:

The cell phone booster is installed on the highway side of the town hall building, and is working great. Town Board was pleased with the results reported and instructed Town Clerk to move forward with purchasing second cell phone booster for clerk/ court side of town hall building.

Deputy Highway Superintendent Caldwell stated that they have busy oiling and stoning Adamson and Servis road. The County Highway will start work on the shoulders of the roads on Monday. We will then do shouldering on Adamson and Servis road. The crew will be oiling and stoning on approximately 2 miles of Town roads beginning around the 22<sup>nd</sup> of August weather permitting. The roads slated for oil and stone are Rosebrugh, David Gray (approximately 2 miles), Wilson, and a portion of Barber Hill road next week weather permitting. They have installed a driveway pipe on Dennison road, and done crossover pipes on Morris and Davis road. They also have done some ditching work on Mill Gully road. We have had 1 truck working with the County Highway for ditching work being done on Groveland Hill road. He also stated that they would begin moving items and cleaning the area where the water filling station will be installed.

Supervisor discussed the potential for an audit for fuel usage for the Highway Department. Supervisor asked Deputy Highway Superintendent how is fuel usage is tracked? Deputy Highway Superintendent stated that they keep a record of what fuel and the amount goes into each piece of equipment on paper. He was not sure what the Highway Superintendent does after they record the usage. Supervisor will follow up with Highway Superintendent about how he audits the fuel usage. Supervisor did not feel we have an issue however need to continue to do appropriate diligence to ensure the all fuel is being tracked appropriately the Town Board agreed.

#### **BUDGET LINE TRANSFERS- RESOLUTION 41-2018**

Board members reviewed the proposed resolution to transfer funds that was prepared based on the monthly budget expenses.

RESOLVED: That the Groveland Town Board members do hereby authorize LaDelfa Schoder & Walker PC to make the account transfers within the adopted budget with additional amendment line items mentioned

#### **Increase Budget Revenues & Expenditures GF as follows:**

A3089.1 (Justice Grant) \$13,902.85

A1110.4 (Justice Contractual) \$13,902.85

#### **Budget Transfer GF Budget as follows:**

From A1990.4 (Contingency) \$727.00 proportioned as:

\$219.00 to A1920.4 (Municipal assoc. dues)

\$508.00 to A9010.8 (State Retirement)

From A1355.4 (Assessor Contr) \$9,653.45 proportioned as:

\$ 9,560.00 to A1355.1 (Assessor services)

\$ 93.45 to A1355.11 (Assessor Clerk Contr.)

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilman Atterbury and seconded by Councilman Phelps and the results were carried unanimously with 0 nay 5 ayes. Roll Call Votes: Supervisor Carman, aye; Councilman Devine, aye; Councilman Atterbury, aye; Councilman Phelps, aye; Councilman Niedermaier, aye.

**REAPPOINTMENT BOARD OF ASSESSMENT** – Town Clerk reported the term position of J. Eric Zeller ends 9/30/18; he is willing to be reappointed to a 5 year term. A motion by Councilman Devine and seconded by Councilman Phelps the term is effective 10/01/18- 9/30/2023.

**AMERICAN LEGION HALLY ALLEN POST 1341 DONATION REQUEST-** A request for a \$150 donation to purchase grave marker flags and flag holders for Veterans buried in cemeteries in the Town of Groveland. The markers are now made of plastic and yearly maintenance is required to replace the broken ones.

A motion by Councilmember Atterbury and seconded by Councilmember Devine to donate \$150 to replace grave marker flags. Motion carried.

**AMBUSCADE PARK-** Request for site work went out to 4 contractors in preparation for the concrete work that the Board has discussed, the Board would still like to be able to pour around the September 1<sup>st</sup> timeframe.

**Supervisor Communication:**

- ✓ I will be picking up prints for the water filling station, as they needed to have the pump included for the increase in pressure.
- ✓ The Filling Station contract revisions are still within WSA attorney. Kim emailed additional information regarding the \$66k SAM grant, we are waiting for additional grants to get final approval.
- ✓ Another grant is available from Rural Water for potential districts off the main water line that was run on Groveland Hill Road. I will be contacting additional homeowners to see if there would be an interest in water on their road. This way I can pass along the information for the grant to see if we may qualify for more grants.
- ✓ I would like to look into the placement of security camera at the end of the building where the filling station will be installed. The current cameras do not cover the area where the filling station area and it will be incurring more traffic in the area from the filling station.
- ✓ National Grid Energy Street light upgrades wattage conversion has been emailed and we are waiting for invoicing.

**Other Communications:**

Councilman Niedermaier attended the farm tour at Merrimac Farms. It was an informational meeting to educate on farm practices, manure processes and crop information. He felt it was a nice program to have been invited to.

Town Clerk was in receipt of the insurance renewal proposal from Livingston Insurance Agency. She handed out the proposal to all board members so they may have time to review before next month's meeting.

A motion by Councilmember Atterbury and seconded by Councilmember Phelps to adjourn the meeting. Motion carried. Meeting adjourned at 8:45 p.m. The next meeting will be the regular meeting September 6, 2018 @ 7:30 p.m. at the town hall.

Kimberly D. Burgess, Town Clerk  
Town of Groveland  
Dated: August 9, 2018