

**The regular meeting of the Groveland Town Board was held on Thursday June 14, 2018 at the Town Hall.**

**Present:** Bill Carman, Supervisor; Bill Devine, Town Councilmember & Deputy Supervisor; Steve Atterbury, Ron Niedermaier, Amy Phelps, Councilmembers

**Absent:** None

**Other Town Official's in Attendance:** Donald "Mark" Caldwell, Deputy Highway Superintendent, and Justice's - Jenean Love & Dave Livingston

**Other Attendees:** None

**Supervisor called the meeting to order @ 8:07 p.m.** He asked Councilmember Niedermaier to lead in the pledge to the flag.

A motion by Councilmember Atterbury and seconded by Councilmember Devine the audited bills be paid. General Fund vouchers numbered 111-141 for \$15,201.61; Highway Fund vouchers numbered 94-120 for \$48,860.09. Motion carried unanimously.

Board requested to have the accountant provide the monthly report the Monday before the scheduled meetings.

A motion by Councilmember Atterbury and seconded by Councilmember Niedermaier to accept the regular meeting minutes of 5/10/18 approved as presented. Motion carried unanimously.

Supervisor handed out copies of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed. A motion by Councilmember Atterbury and seconded by Councilmember Devine to accept both financial reports. Motion carried unanimously.

**Information handed out/or acknowledged:**

1. Food Pantry collection box is located at the town hall – open during office hours
2. Traffic Safety resolution letter provided to complaint of 6615 Groveland Hill Road
3. Our office tentatively goes live 6/28/18 with NYSEDRS
4. October 9, 2018 will be mandated to provide Sexual harassment prevention policy – waiting for state drafted policy
5. Grievance Board was held 5/24/18 with 53 applications heard
6. Updated ZBA/PB training credit sheet provided
7. NYS AG & Markets provided a letter with a satisfactory inspection of the County Dog Control

**Old/New Business:**

**HIGHWAY REPORT** – Deputy Highway Superintendent, Caldwell reported:

- The crew finished up ditching on Servis & Adamson Road
- Working on Wedging several roads and milling next week
- The new truck met a deer causing \$4200 damage

**NATIONALGRID STREET LIGHTING** – the estimate was previously emailed to board members. The project is to replace all the High Pressure Sodium lights to LED

Board Discussion:

With the estimate for 62 street lights is \$4,274 to replace, return incentive of \$3,185 once all installed would estimate to be an \$1100 out of pocket cost but estimates a \$1300 energy saving cost.

A motion by Councilperson Atterbury and seconded by Councilperson Phelps to accept the recommended light changes in the quote from Nationalgrid dated 5/29/18. Motion carried unanimously.

CHARITABLE RESERVE FUNDS – The attorney has submitted information which was forwarded to board members along with additional information that was published in the recent Association of Towns publication.

Board Discussion: It seems too new of a law and not sure when the state will have sample laws with all the upcoming training seminars being are over 2 hours away. A motion by Councilperson Atterbury and seconded by Councilperson Devine not to opt in at this time and will reconsider next year once the state works out all the bugs. Motion carried unanimously.

INTERMUNICIPAL AGREEMENT COUNTY GRANT WRITING RESOLUTION 37-2018 - Supervisor Carman stated using the county grants man has been an option in the past but not consistently until they created an in house fulltime position last year, this would be very helpful to keep costs down at the local level.

WHEREAS, the Town Board has met at the time and place at its regular meeting, to review the Intermunicipal Agreement with County of Livingston to perform and provide services relating to professional assistance and guidance in researching, writing, submitting and administering grants; and WHEREAS, the Agreement shows the County to pay for the aforementioned services provided under this contract during the term of such contract without chargeback or cost to the town, and THEREFORE BE RESOLVED, the Town Board agrees with such contract and authorizes William Carman to sign the 1 year Agreement effective January 1, 2018.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilman Atterbury and seconded by Councilman Phelps and the results were carried with 0 nay 5 aye votes.

INTERMUNICIPAL AGREEMENT LCWSA FILLING STATION RESOLUTION 38-2018 – Supervisor Carman is excited that this is soon to happen with more cooperation from LCWSA. However it was recently discovered the pressure is not as high as they expected in this area and may require many residents to need pressure tanks in their homes to those hook on the system. It also may change the size pipe in and out of the building to the town hall. Our Attorney has read through the contract, he had a few questions which were answered but not enough time to create an updated draft for tonight. Supervisor suggested if approved he would sign once all the minor detail is written in the contract.

WHEREAS, the Town Board has met at the time and place at its regular meeting, to review the Intermunicipal Agreement with Livingston County Water & Sewer Authority (LCWSA) to perform and provide services relating to the Groveland Town Hall Water System Improvements – Aten Road Water Main Extension; and WHEREAS, the Agreement is made pursuant to NYS General Municipal Law, Article 5-G and NYS Public Authorities Law section 1199-dddd; and THEREFORE BE RESOLVED, the Town Attorney David DiMatteo & Town Board agrees with such contract and authorizes William Carman to sign the Agreement.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilman Phelps and seconded by Councilman Niedermaier and the results were carried with 0 nay 5 aye votes.

NYS RETIREMENT STANDARD WORKDAY REPORTING RESOLUTION 39-2018 - Board reviewed the list with additional employee calendars passed around for board signatures. Social security and membership numbers not listed for security reasons. Town Clerk reported we have 2 employees that have been notified that need to provide the enrollment/waiver forms and have not yet done so. Not sure how the law is on those who do not sign the waiver/enrollment forms.

A motion by Councilman Atterbury and seconded by Councilman Devine to accept the resolution as presented. Motion carried unanimously.

| Standard Work Day and Reporting Resolution # 39-2018  |                           |                    |            |     |                       |                             |                                |
|---|---------------------------|--------------------|------------|-----|-----------------------|-----------------------------|--------------------------------|
| BE IT RESOLVED, that the Town of Groveland location code 30533 hereby establishes the following as standard work days for elected and appointed officials and will report following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:                             |                           |                    |            |     |                       |                             |                                |
| TITLE   | Standard Work Day Hrs/day | Name               | register # | SS# | Term Begin/Ends       | Record of Activities Result | Tier 1 (check for Tier 1 only) |
| <b>Elected Officials</b>  |                           |                    |            |     |                       |                             |                                |
| Town Councilman   | 6                         | Ronald Niedermaier |            |     | 01/01/2018-12/31/2023 | 2                           |                                |
| <b>Appointed Officials</b>  |                           |                    |            |     |                       |                             |                                |
| Historian   | 6                         | David Carman       |            |     | 01/01/2018-06/01/2018 | 0.64                        |                                |
| Planning Board Chair  | 6                         | Seth Burnette      |            |     | 01/01/2018-12/31/2018 | 0.32                        |                                |
| Code Enforcement Officer  | 6                         | Ronald Maxwell     |            |     | 01/01/2018-12/31/2018 | 19.5                        |                                |
| Assessor  | 6                         | Agostino Mineo     |            |     | 03/22/2018-12/31/2018 | 2.78                        |                                |
| On this 14th day of June 2018, Town Clerk Date enacted: June 14, 2018   |                           |                    |            |     |                       |                             |                                |
| I, Sandra L. Bean, clerk of the governing board of the Town of Groveland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 14th day of June, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. |                           |                    |            |     |                       |                             |                                |
| I further certify that the full board, consists of five members, and that four of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.  |                           |                    |            |     |                       |                             |                                |
| * Those that did not do record keeping we asked but chose not to participate  |                           |                    |            |     |                       |                             |                                |

**AMBUSCADE PARK**– Supervisor Carman reported we have the signed BOCES agreement on hand. We will need to start the plumbing, septic, and concrete by end of this year. We will need bids on concrete which Devine will work to develop. Plumbing will need to be complete before pouring concrete.

### Supervisor Communication:

- ✓ Water line update for Correctional Facility as we are told the hookups will be now sometime in July. It seems there is a pressure issue and some residents on the line will require pressure tanks which WSA will let each one know at the time of their application.
- ✓ At the county level the centralized arraignment program (CAP) has been in effect for 3 weeks now and seems to be working well. The justices added it is working well at the county; however the mandatory attorney at arraignments are pushing less serious misdemeanors to be issued appearance tickets and arraigned at the local level.
- ✓ Health Broker Bond Financial – Bond Financial did his presentation last month he asked if the board wanted to make a change. Motion by Councilperson Devine and seconded by Atterbury to change to Bond Financial. Motion carried unanimously.
- ✓ I held a meeting on May 30<sup>th</sup> for a ‘what worked and what didn’t work’ with the gas leak evacuation that occurred May 16<sup>th</sup>; it was a productive meeting of the minds. The school was not on the E911 call list which many in the county are not hoping this situation will encourage them to all register. It was confirmed the Fire Department is the lead agency for any home evacuations.
- ✓ Court clerk hours – with the recent letter from the attorney it seems to have answered many of the questions related to hours; I will send a follow-up letter in the next few days. I have spoken with the Justices regarding filling the part time position and they are within their powers to offer a position to stay within the budgeted hours once they make a selection we will do the formal appointment. Justices were present and stated they have a selection for the board. The have offered the position to Debra Coburn for part time @ \$12.50 per hour with a start date of 6/18/18. Motion by Councilmember Atterbury and seconded by Councilmember Devine to accept the justices recommendation of hire. Motion carried unanimously.

### Other Communications:

Councilmember Niedermaier stated since the recent Supervisor’s newsletter that mentioned the senior luncheon’s at the Federated Parish has made others aware of it. It seems the newsletter is working.

He also stated he attended the Solar Ag class in York which didn't seem productive as it was mainly a sales pitch.

The CRASE training held by the Sheriff's Department was so informative. The statistics show there are more shootings at other businesses annually than school shootings. A highly recommended training if they offer again.

Town Clerk – provided additional information regarding cell boosters – between the highway and town hall cell phone reception is minimal due to the metal building and gets worse farther back in the building. I have reviewed the Verizon cell booster and googled for more information and came up with a top 10 list of best boosters. The Verizon didn't even come up on the list but the one our IT recommended is the #1 recommended best choice. I believe the reason the Verizon didn't show up because it is limited to providing reception for 4G service users. The weBoost brand shows it will help with both 3G&4G users.

Board Discussion:

Let's try one to make sure it shows an improvement before we invest in 2 or 3 of them. Justices stated if needed they could look into their grant and see if it qualifies to make the expense from their budget, otherwise it would come from the building fund. Motion by Councilperson Phelps and seconded by Atterbury to purchase one weBoost. Motion carried unanimously.

Justice Jenean Love offered emails indicating Ms. Watkins phone #'s were not as private as she would have us believe. Kathy had been using court email to promote her personal business (Thirty One) and each of the emails contained her home and cell phone #'s.

A motion by Councilmember Atterbury and seconded by Councilmember Phelps to adjourn the meeting. Motion carried. Meeting adjourned at 9:38 p.m. The next meeting will be the regular meeting July 12, 2018 @ 7:30 p.m. at the town hall.

Sandra L. Bean, Town Clerk  
Town of Groveland  
Dated: June 14, 2018