

**The regular meeting of the Groveland Town Board was held on Thursday November 10, 2016 at the Town Hall.**

**Present:** Bill Carman, Supervisor; John Driscoll, Town Councilman & Deputy Supervisor; Bill Devine, Craig Phelps, Councilman

**Absent:** Steve Atterbury, Councilman

**Other Town Official's in Attendance:** Newly Elected Highway Superintendent, James Love

**Other Attendees:** None

**Supervisor called the meeting to order @ 7:51 p.m.**

A motion by Councilman Devine and seconded by Councilman Phelps the audited bills be paid. General Fund vouchers numbered 263-285 for \$13,275.64; Highway Fund vouchers numbered 199-214 for \$14,929.72. Motion carried.

A motion by Councilman Devine and seconded by Councilman Carman to accept the regular meeting minutes of 10/13/16 as submitted. Motion carried.

Supervisor handed out copies of the Town Clerk & Supervisors monthly financial reports. The Supervisor reports were previously emailed to give additional time for review. A motion by Councilman Phelps and seconded by Councilman Driscoll to accept the financial reports. Motion carried.

**Information handed out/or acknowledged:**

1. Payroll & Vehicle Mileage Log available for review
2. Seasonal portion of David Gray Hill Road remains closed
3. Fireman's breakfasts have started 2<sup>nd</sup> Sunday each month October – March 8am – 11am
4. Congratulations to the newly elected Highway Superintendent
5. Justice Love annual training reimbursement has been submitted to the state (\$568.32)
6. Code Enforcement Officer, Ron Maxwell will be on vacation 11/14/16-11/25/16 – no coverage
7. Phelps family &, Edgewood Farms have been approved for NYS Conservancy funding – Congratulations!
8. Tax Cap Relief checks have been mailed by NYS – amounts vary based on assessment
9. Real Property office printed star & agricultural exemption notices, Town Clerk mailed 11/3/16
10. Town Hall Toilet underwent repair as the base flange was rusted

**Old/New Business:**

HIGHWAY UPDATE – Supervisor reported that the crew has gotten all the plow gear on.

APPOINTMENT NEWLY ELECTED HIGHWAY SUPERINTENDENT – The board congratulated Jim Love on his win as he was present. Supervisor Carman recommended we consider appointing Mr. Love now to help with the learning the ropes.

A motion by Councilman Phelps and seconded by Councilman Driscoll to appoint James Love as Interim Highway Superintendent effective November 14, 2016 through December 31, 2016 with the biweekly salary of \$2210.04 that was paid to the previous superintendent. Motion carried. Town Clerk will issue keys and new hire paperwork. Supervisor instructed Jim not to do act on behalf of the town until Monday.

Discussion regarding health insurance benefits were discussed but Mr. Love said he does **not** need them, therefore, no further discussion needed.

It was asked if we were going to consider hiring for a part time highway person this year. Supervisor Carman said it was in the budget to do so and we need to start preparing for replacing our guys who have anywhere

from 6 months to 2 years eligible to retire. Board agreed to have Town Clerk advertise based on the advertisement we did last year, with base pay of \$15-\$18 per hour based on experience. Interim Highway Superintendent can interview but the board will determine start and rate of pay once a candidate is narrowed down.

FIRE DEPARTMENT CONTRACT – Town Clerk emailed the board the draft five year contract last week. She researched the public hearing requirement and found it is necessary to hold a hearing especially since it is a 5 year contract. If only an annual contract we can include it in our annual budget hearing. Public hearing scheduled for December 8<sup>th</sup> @ 8:00 p.m.

ASSESSOR POSITION UPDATE – Geneseo advertised as part time position and have interviews scheduled for next week. Supervisor Carman stated he sent out the letter Councilman Driscoll drafted to one of the 5 county assessors, but has not heard back from him yet. In the meantime, we are in receipt of a letter from an Assessor in Monroe County indicating he is available to assist temporarily until we or Geneseo determine the regular position.

Supervisor Carman stated we need to keep in mind we need to meet a level of shared services with the state and we are under contract through Geneseo until the end of the year. The board discussed and decided to see how the interviews go next week and if it seems lagging then we should go to Plan B and reach out to those that have submitted applications directly to us.

Real Property Director was able to print all Star & Agricultural renewal forms which the Town Clerk has picked up and mailed out last week.

COUNTY INTERMUNICIPAL CONTRACT – INTEROPERABLE RADIOS – RESOLUTION 55-2016 – the board reviewed the contract in reference to the new radio systems being installed in all highway, ems, law enforcement, fire departments through a grant by the county. The coverage is to help many dead zones throughout the county along with giving many channels to be designated for different areas for example now if a highway comes over their radios it is broadcasted throughout the entire county radios. There is no cost to the town unless we damage or need replacements beyond the warranty period. The contract is an open ended contract as long as we are in possession of the equipment which the county owns, but we can opt out with a 60 day notice.

WHEREAS, the Town Board has met at the time and place at its regular meeting to review the County Intermunicipal Radio Subscriber equipment contract; and

WHEREAS, the new radio systems being installed in all highway, ems, law enforcement, fire departments through a grant by the county. The coverage is to help many dead zones throughout the county along with giving many channels to be designated for different areas for example now if a highway comes over their radios it is broadcasted throughout the entire county radios; and

RESOLVED, there is no cost to the town unless we damage or need replacements beyond the warranty period. The contract is an open ended contract as long as we are in possession of the equipment which the county owns, but we can opt out with a 60 day notice; Now Therefore be it,

FURTHER RESOLVED, the town board authorizes Supervisor Carman to sign the contract.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilman Phelps and seconded by Councilman Driscoll and the results were carried with 0 nay 0 aye votes. Roll Call Votes: Supervisor Carman, aye; Councilman Driscoll, aye, Councilman Phelps, aye; Councilman Devine, aye, Councilman Atterbury, absent.

ENERGY ENTERPRISES, INC. – ENERGY AUDIT – since the discussion last month the county has reviewed it but Supervisor Carman was on vacation and has not had time to get further information. However, we did email Mr. Greene on October 14<sup>th</sup> some questions and had not heard back from him. Board

has decided that there are many companies out there that will be vying for our attention and will wait until they do.

AMBUSCADE PARK – the contractor that bid was working on the markup plans and has not completed as his father has been in and out of the hospital. Weather now is not in our favor so let's push for markups by next meeting.

### **Supervisor Communication:**

- ✓ Water line update: it has gone before Livingston County Ag Protection Board for review and now waiting for some local easements to be obtained before going to the next step. Tower location is Dennison Road but the farmer has no contract yet.
- ✓ Eagle Scout Kyle Rollins has completed his project of benches and bird houses at Pioneer, Williamsburg cemeteries. (3 benches and 5 bird houses, one of the benches is outside Sandy's office.)
- ✓ I got the letter from the Genesee Valley Conservancy confirming that Governor Cuomo awarded Edgewood Farm a Farmland Protection grant for 1488 acres of farmland within our town. This is a great accomplishment and commitment for Craig and his family as well as the Agricultural industry.
- ✓ I want to acknowledge Abby Bean for her 4-H award she recently received through Livingston Cornell Cooperative Extension for Outstanding 4-Her. I read the article in the Livingston County newspaper, she kicked but for her community service commitments. I will be sending her a certificate to acknowledge her achievement. Something he plans to start doing for the Liv. Cty Teen Recognition Youths selected in our township.
- ✓ Sandy & I are meeting with our Health Insurance Broker November 28<sup>th</sup> to review all the policy price hikes, which we did budget for a 12 to 13% increase.
- ✓ The fire department will be holding their annual turkey raffle on November 19<sup>th</sup> @ 7p.m. Sandy has forms if anyone is interested in sponsoring a turkey.
- ✓ Reminder November 20<sup>th</sup> is the 90<sup>th</sup> birthday celebration for Phil Livingston, Sr.
- ✓ The town has been experiencing mail delivery issues again. We mail a letter out but the post office mails it to the return address rather the person it is addressed to. We are seeing several late fees and other issues that have been handles internally. Sandy is working with the Mt. Morris branch to see if they can rectify before it gets more serious.
- ✓ Lastly make sure you all mark your calendars for the yearend meeting scheduled on December 29<sup>th</sup> @ 7:30 p.m.
- ✓ Conesus Lake Association meets next week so no new updates there.

### **Other Communications:**

Town Clerk reported her office will close November 25<sup>th</sup> for the extended holiday and also on December 7<sup>th</sup> for Association meeting.

Town Clerk also reported since our bank accounts no longer offer free banking checks & deposit slips as notified early last year, she now has to order more checks and not sure how she will be able to voucher it as it will automatically collect payment electronically. But wanted to give heads up in case the bank statement and audit looks different that month. Only 1 box was ordered as it will take 6-9 years to use that stock.

A motion by Councilman Carman and seconded by Councilman Driscoll to adjourn the meeting. Motion carried. Meeting adjourned at 8:43 p.m. The next regular meeting will be December 8, 2016 @ 7:30 p.m. at the town hall.

Dated: November 10, 2016  
Town of Groveland

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Sandra L. Bean, Town Clerk