

**The yearend meeting of the Groveland Town Board was held on Thursday December 29, 2014, at the Town Hall.**

**Present:** Bill Carman, Supervisor; John Driscoll, Town Councilman & Deputy Supervisor; Craig Phelps, James Love, Bill Devine, Councilman

**Absent:** Greg Adamson, Highway Superintendent

**Other Attendees:** Ron Niedermaier, Councilman Elect

**Supervisor called the meeting to order @ 7:57 a.m.**

A motion by Councilman Phelps and seconded by Councilman Love the audited bills be paid. General Fund vouchers numbered 348-369 for \$5,909.22; Highway Fund vouchers numbered 247-255 for \$10,351.58. Motion carried unanimously.

A motion by Councilman Phelps and seconded by Councilman Driscoll to approve the minutes of the regular meeting of December 11, 2014 minutes be approved as written. Motion carried unanimously.

**Information handed out/or acknowledged:**

- 1) Organizational Meeting Friday January 2, 2015 @ 10:00 a.m.
- 2) Tax Bills mailed 12/24/14
- 3) Thank you cards received from Frances Teitsworth & Federated Parish
- 4) Advertisement placed for part time court clerk – LCNews & Pennysaver
- 5) New Accountant forms for payroll due 12/31/14
- 6) Fire Department approved contract signed tonight
- 7) Newly Elected forms and calendars handed out

**Old/New Business:**

TRANSFER TOWN FUNDS – RESOLUTION 53-2014 –Board members reviewed the proposed resolution to transfer funds that was prepared by Baldwin Business.

**GENERAL FUND**

<i>Transfer</i>			
<i>From:</i>	A1990.4	Contingency	\$ 2,000.00
		<b>Unanticipated Revenues</b>	
	A1081	Pymt. In Lieu of Taxes	\$ 721.50
	A2705	Gifts & Donations	\$ 2,448.68
		<b>TOTAL:</b>	<u>\$ 5,170.18</u>
<i>Transfer</i>			
<i>To:</i>	A1440.4	Engineer Cont.	\$ 1,569.50
	A1620.1	Building Services	\$ 1,152.00
	A7110.4	Parks Contractual	\$ 818.02
	A7550.4	Celebrations	\$ 1,630.66
		<b>TOTAL:</b>	<u>\$ 5,170.18</u>

**HIGHWAY FUND**

**Unanticipated Revenues**

<i>Transfer</i>			
<i>From:</i>	DA2665	Sale of Equipment	\$23,800.00
	DA2650	Sale of scrap	\$ 6,356.70

		Truck Reserve	<u>\$40,000.00</u>
		<b>TOTAL:</b>	<u><u>\$70,156.70</u></u>
Transfer			
To:	DA5130.2	Machinery Equipment	<u>\$ 1,130.76</u>
		<b>TOTAL:</b>	<u><u>\$91,130.76</u></u>
		<b>Water Fund</b>	
<i>Transfer</i>			
<i>From:</i>		Unexpended Balance	<u>\$ 2,220.00</u>
		<b>TOTAL:</b>	<u><u>\$ 2,220.00</u></u>
Transfer			
To:	SW9710.6	Debt Principal	<u>\$ 2,220.00</u>
		<b>TOTAL:</b>	<u><u>\$ 2,220.00</u></u>

RESOLVED That the Groveland Town Board members do hereby authorize Baldwin Business Service to make the account transfers within the adopted budget with the line items mentioned:

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilman Devine and seconded by Councilman Love and the results were carried with no nay votes.

#### **Communications:**

Supervisor Carman thanked Councilman Bill Devine for his tremendous service this past year and will be greatly missed.

Supervisor Carman discussed the proposed cleaning contract for the building from ARC that shows a 50% increase; as it is scheduled for the organizational meeting and wanted to know if they still want it on there or to hold off until further discussion; all agreed to pull it from the organizational meeting. Supervisor will notify the staff no cleaning services until other options are reviewed.

Supervisor updated the board regarding the county/state deal with AKZO salt mine and the brine plant is closed and scheduled to be torn down no later than 6 months.

Supervisor Carman and Councilman Driscoll handed out the employee handbook potential changes of areas they identified as necessary changes; some areas discussed but mainly handed out to take home and be prepared to review at the organizational meeting.

A motion by Councilman Driscoll and seconded by Councilman Love to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:22 p.m. The next meeting will be the Organizational meeting on Friday January 2, 2015 @ 10:00 a.m. at the town hall.

Dated December 29, 2014  
Town of Groveland

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Sandra Bean, Town Clerk