

The regular meeting of the Groveland Town Board was held on Thursday August 14, 2014 at the Town Hall.

Present: Bill Carman, Supervisor; John Driscoll, Town Councilman & Deputy Supervisor; Craig Phelps, James Love, Bill Devine, Councilman

Absent: Greg Adamson, Highway Superintendent

Other Attendees: Karen Buckley-Agent for NYMIR Insurance; Bill & Megan Linsner – Groveland Fire Department Representatives.

Supervisor handed out the Town Clerk & Supervisors monthly financial reports.

Supervisor called the meeting to order 8:06 p.m.

A motion by Councilman Phelps and seconded by Councilman Devine the audited bills be paid. General Fund vouchers numbered 192-220 for \$10,203.70; Highway Fund vouchers numbered 144-169 for \$29,623.90; Cemetery Fund voucher number 11-12 for \$397.73; Fire & Ambulance Fund voucher number 3 for \$5,074.

A motion by Councilman Driscoll and seconded by Councilman Love to accept the minutes of the regular meeting of July 10, 2014 as written. Motion carried unanimously.

A motion by Councilman Phelps and seconded by Councilman Devine to accept the monthly financial. Motion carried unanimously. An email from Baldwin Business office to clarify the difference of last months monthly report pages Page 4 & Page 7 to the receipt sheets: “The middle section of the report is for cash balancing that we use to see in what accounts the money is in. For instance if money was deposited in highway when it truly belongs in General. We would allocate it correctly in the top section but keep track of it in the section below.” Board felt the explanation did not still balance – with the explanation given then it seems that both accounts should not balance if money was being tracked.

Information handed out/or acknowledged:

- 1) Payroll available for review
- 2) Motorcycle awareness signs available at town hall if anyone interested
- 3) An Article 78 has been filed with the town
- 4) Notice of Claim hearing has been rescheduled to 11/5/14
- 5) Hunting licenses went on sale August 4th – with a many glitches on NYSDECAL software
- 6) Glow is hosting a Free Household Hazardous Waste/Pharmaceutical Collection 9/20/14 with reservations only!
- 7) Sheen Housing Foundation, Inc. – a Home Repair Grant Program is available in Livingston County for single family homeowners based on income – 585-657-4114
- 8) Democratic Primary was September 9, 2014 from Noon to 9 p.m. – they did consolidate polling sites.
- 9) Seasonal portion of David Gray Hill Road remains closed – discontinuance notices mailed to property owners
- 10) Cathy VanHorne from LCWSA has supplied us with a blank petition for residents to utilize with the proposed new water line to the Correctional Facility to expand – They have received our request to expand to the Town Hall
- 11) Town Clerk office closed 9/17/14 to attend a Disaster Training @ County EOC
- 12) Supervisor & Town Clerk attended a Citizens Preparedness Training Class – great information and will along in the next newsletter – Backpack on display in Town Hall

Old/New Business:

HIGHWAY REPORT – Supervisor spoke with Greg today as Greg was not able to attend the meeting; he asked that I mentioned Monday is scheduled for Chip sealing weather permitting. He also reported that Greg has met

with all the Federal and State FEMA representatives to file the claim from the May 12, 2014 rain storm, shows we had about \$50 - \$60,000 in damage.

FIRE DEPARTMENT ANNUAL FINANCIAL – Town Clerk provided copies of the report to take home on 6/12/14 for review. In July the board reviewed and compared it to the 2013 report as the numbers seemed unclear. Bill & Megan Linsner are representing the Fire Department to help explain the discrepancy. Megan stated she has prepared amendments going back to 2012 as the error was found in 2012 which is why it was off. As the board reviewed the amended budgets an error was found in them as well. Megan stated she will take back the amended sheets and correct them to resubmit before the next regular meeting in September. She is looking at converting all the Fire Department from Excel to Quicken software to make it easier and streamlined. The board reviewed the unofficial budget page that shows the need for an additional \$20,000 to operate and wanted to know what the justification is. Our budgets are increasing each year with all the unfunded mandates with equipment; NFP law requires all uniform replacement every 10 years even if some equipment has never been used.

Councilman Phelps inquired what the use of the donation money – Megan stated it is not used towards contract items but more towards social items. Phelps expressed his concern the public may donate assuming it is to offset contract fees.

Councilman Devine wants to see the costs of things with equipment and the mandates to help everyone see and understand.

Councilman Love suggested that Bill look through the State Correctional for equipment to offset costs. Supervisor will need a firm budget report along with a list of all the equipment for the next meeting. (Resolution 38-2014 will be postponed to the next regular meeting.)

NYMIR INSURANCE BID – Agent, Karen Buckley presented an insurance bid that is directly from NYMIR. She gave the background as NYMIR mainly operates in Rhode Island and owned by its members as it currently has 839 enrolled. This is the 21st year in service with rates showing a steady decrease in its rates even with the 9/11 disaster. NYMIR provides free in house training for all departments on laws and procedures. The membership fee is a capitalization fee being locked in for 5 years with rates guaranteed for 1 year. If you leave within the 5 year you only pay 10% of the premium fee, otherwise once you make it to your 5 year mark you earn your capitalization fees back.

Karen handed out packets to review based on the towns existing policy with Selective – apples to apples. She went through the policy line by line to show the costs all broke down in categories with the deductibles that we currently utilize. The packet bid total was \$16,125.95 this does not include having an agent broker which can be added at any stage for \$1,565. NYMIR is the lowest commission broker fee which may be a reason why Jan Rogers does not utilize NYMIR. The packet would need a closer look at all the vehicle lists and the cost assigned to them and also suggested a few deductible increases for a bigger savings. Karen recommended 3 broker agents in the area: Tammy from Marshall-Sterling, Pete Yendell – Eastern Insurance and Andrew Chanler – Chanler Insurance. The board will be looking at another bid next month and make a decision shortly thereafter.

COUNTY YOUTH BOARD MEMBER REAPPOINTMENT – Term is 08/31/2014-08/31/2016, Supervisor spoke with Ted who is willing to continue serving. His dedication to the community and to the children that have had the opportunity to participate in the activities the County Youth Board supports is greatly appreciated.

A motion by Councilman Driscoll and seconded by Councilman Phelps to fully support the reappointment of Ted Saunders to the County Youth Board with the term effective 08/31/2014-08/31/2016 . The motion was carried unanimously.

ABUSCADE GRANT PARK UPDATE – Committee members Bill Devine and John Driscoll reported we have the latest design and want to have everyone review it before we move forward. First before we do submit it we want to have the well drilled to verify we have enough water to support a septic system; otherwise we want to

eliminate it from the plans. The latest diagram and material list was reviewed. We will go ahead with the well drilling which is required to utilize a registered person on the DEC list. Town Clerk will make calls for prices and appointments.

AMBULANCE CONTRACT – Town Clerk stated we did receive a notice that we are short in our payment and obligated to the contract a voucher was prepared for tonight for the difference. Supervisor asked: Do you want a letter to go with the check indicating how much we are able to pay for the 2015 contract? All agreed yes and to state \$50 per non transport with documentation.

CLOSE OUT OF 2014 COMMUNITY PICNIC – The town clerk provided a summary sheet for audit with receipt sheets to support donors and deposits.

500 numbered tickets ordered – 000-500 we booked for be served 175 meals

Tickets issued: 000-149; 271, 272, 281,282, 288,289,291-297 = 166 issued (unsold 149-157) = 175 tickets

Of the issued tickets 16 were comps:

2 - Benware ticket # 000-001

2 - Carl Blekkenk ticket #116-117

12 - Fire Department ticket # 067-078

The town office issued 158 tickets - Fire department issued 17 tickets = 175

(138 people in attendance – 28 no show presold tickets – 9 unsold tickets = 175)

175 – 16 comp tickets = 159 then had 9 unsold tickets at the door = 150 paid tickets x \$5.00 a person = \$750 paid

Donations:

\$500 - Carl & Nobuko Benware

\$500 - Merrimac Farms

\$36.64 - Groveland Republican Party – ice cream

\$1,036.64

Total revenues:

\$1,036.64 donations

\$ 750.00 in ticket sales (Supervisor receipt sheets show proof)

\$1,200.00 – budgeted from account

\$2,986.64

Total expenses:

\$ 196.00 postage

\$ 25.00 printing of tickets

\$ 30.00 Wal-Mart

\$ 16.20 balloons

\$ 36.64 ice cream

\$ 19.71 ice/lemonade

\$1,734.60 Food vendor – Brian's USA

\$2,058.15

Difference: \$928.49 unused budget

Mr. & Mrs. Carl Benware would like to continue to sponsor and request the town to continue the event each year.

Board reviewed and all agreed with what was presented and to go ahead to discard the unused tickets. The board stated they will budget the same amount for 2015 budget and will rely on the donations to cover any balance.

NYS RETIREMENT RESOLUTION 39-2014 – Town Clerk prepared a correction reporting resolution to the previous one filed in June as the term for the historian was not listed accurately, plus we had a new hire since then which has to be reported. Resolution will not include social security number s for privacy. A motion by Councilman Phelps and seconded by Councilman Carman to accept the resolution as presented. Motion carried unanimously.

Standard Work Day and Reporting Resolution # 39-2014

BE IT RESOLVED, that the Town of Groveland location code 30533 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

TITLE	Name	register #	SS#	Term Begin/Ends	Participates in employers Time Keeping	Standard Work Day Hrs/day	Days/Month (based on Record Activities)	Tier 1 (check for 1 only)	Check if not * complete d time keeping system
Appointed Officials									
Court Clerk	Stephanie Sage	60708344		06/23/2014-12/31/2014	Y	6	n/a		
Historian	Phyllis Dreywood	4320823-0		01/01/2014-12/31/2014	N	6			x

I, Sandra L. Bean, clerk of the governing board of the Town of Groveland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 14th day of August , 2014 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. I further certify that the full board consists of five members, and that five of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

* Those that did not do record keeping we asked but chose not to participate

COUNTY SNOW AND ICE CONTRACT 2014-2015 – RESOLUTION 40-2014 - Town Clerk reported that last years rates were \$4,000 per mile and the current proposed contract is the same. The contract effective dates are 10/15/14 – 10/14/2015 and serves 16.60 miles within our township.

RESOLVED, that pursuant to Highway Law Section 135-a providing for snow and ice control on County Roads within the Town, the Supervisor and the Town Highways Superintendent be directed to execute a contract with the County Highway Superintendent of the County of Livingston for the Town to undertake and perform snow and ice control on County Roads located in the Town for the period beginning October 15, 2014 and ending October 14, 2015 at the rates provided.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilman Phelps and seconded by Councilman Driscoll and the results were carried with 0 nay 5 aye votes. Roll Call Votes: Supervisor Carman, aye; Councilman Driscoll, aye, Councilman Phelps, aye; Councilman Love, aye, Councilman Devine, aye.

CPR/AED TRAINING CLASS – Town Clerk is in receipt of a letter from Pattie Johnston who is a certified instructor for such classes and is willing to offer classes for our staff @ \$20.00 per person – do we want to hold – limit 6 per class. I spoke with Greg to see if his crew may need it; Greg stated not at this time but if we go back to crushing our own gravel at the pit then it would be required. Board decided this is not necessary at this time.

SONYEA LEGION TO RELOCATE THEIR CANNON CLOSER TO ROAD – Supervisor was approached to see if the town could assist but wanted to make sure it was something we could do with taxpayer dollars, he asked the Town Clerk to check with AOT for legal advice. Katie from AOT stated the bottom line is we can

assist the Legion for many reasons, but the 2 that meet the law requirements are: If it shows Proper Purpose as historical value to all passer bys, secondly the law allows the town to make exceptions for the Veterans for incidentals. Board all agreed this is a reasonable request.

A motion by Councilman Driscoll and seconded by Councilman Phelps to allow our highway department to assist in the moving of the Sonyea Legion cannon. Motion carried unanimously.

BUDGET WORKSHOP - 2015 – Supervisor Carman provided a blank at last months meeting and for the board members to review and be prepared to come with any suggestions or changes as the estimates show a significant increase in the tax rate of about \$1.00 per thousand. He is scheduled to go to Baldwin's on Tuesday with the figures from tonight to prepare the Tentative Budget for the September meeting and all input is helpful. Copies of the Budget process were handed out for those who needed a fresh copy. Supervisor gave a recap of why we will be at least \$100,000 in the hole going into the 2015 budget process. In 2014 \$75,000 of surplus monies and a truck was purchased and \$25,000 loss in Multi Motto along with a decline in revenues, this puts us if we had the \$100,000 only able to spend \$8,000 to stay under tax cap; so with the health insurance and highway contract raises that eats the \$8,000 up and puts us at least \$125,000 in the hole for the 2015 budget process.

Councilman Driscoll had to leave at 10:30 p.m.

The board went through line by line along with the department requests and made suggestions for cuts. Supervisor stated the highway department budget request shows \$50,000 for truck reserve but instructed Greg to place it in his budget since they are in need of another excavator. Supervisor Carman stated he has spoken with 2 court clerks and they both stated they are not behind in the workload and the payroll shows they are not utilizing the budgeted 55 hours per week and suggest we cut it back to 50 hours per week. All agreed. Supervisor Carman stated that Trooper Sick will be relocated to Albany soon and shows no indication the state will fill his vacancy in our jurisdiction and would anticipate fewer tickets and revenues. Supervisor knows this budget will be a tough one but will present the 2015 tentative budget at the next meeting and stated we will be exceeding the tax cap. Town Clerk will prepare the local law for the override.

LETTER OF RESIGNATION – BILL DEVINE FOR RETIREMENT PURPOSES – WITH A REAPPOINTMENT REQUEST – Councilman Devine was present to discuss further. The letter is effective 8/15/14 and is available to be reappointed at the next meeting if the board would consider him for reappointment. Motion by Councilman Phelps and seconded by Councilman Driscoll to accept the resignation effective 8/15/14 with the request to have him added to the September meeting for reappointment to fill the vacancy. Town Clerk will notify Baldwin's Business office and Board of Elections of the vacancy.

Communications:

Supervisor Carman indicated the AKZO brine plant is being sold to a company in Pennsylvania once the county comes to a Bond agreement.

Councilman Love inquired if there was an update on the Correctional Facility water; Supervisor Carman stated he has gotten an update that the contract is moving forward and just had additional contract revisions. Cathy VanHorne has provided the town with a blank petition form for residents who would like to be considered for expansion from the proposed line. It was suggested the town to send in a petition to have the water brought to the town hall. The Town Clerk will submit a petition on behalf of the town.

A motion by Councilman Phelps and seconded by Councilman Devine to adjourn the meeting. Motion carried. Meeting adjourned at 11:50 p.m. The next regular meeting will be on Thursday September 11, 2014 @ 7:30 p.m. at the town hall.

Dated: August 13, 2014

