

The regular meeting of the Groveland Town Board was held on Thursday June 12, 2014 at the Town Hall.

Present: Bill Carman, Supervisor; John Driscoll, Town Councilman & Deputy Supervisor; Craig Phelps, James Love, Bill Devine, Councilman;

Absent: Greg Adamson, Highway Superintendent

Other Attendees: Justice Jenean Love, Justice David Livingston, Roger Johnson

Supervisor handed out the Town Clerk & Supervisors monthly financial reports.

Supervisor called the meeting to order 8:06 p.m.

A motion by Councilman Driscoll and seconded by Councilman Phelps the audited bills be paid. General Fund vouchers numbered 133-165 for \$10,770.17; Highway Fund vouchers numbered 106-127 for \$52,945.32; Cemetery Fund vouchers numbered 8-9 for \$447.02.

A motion by Councilman Love and seconded by Councilman Phelps to accept the minutes of the regular meeting of May 8, 2014 as written. Motion carried unanimously.

A motion by Councilman Phelps and seconded by Councilman Driscoll to accept the monthly financial reports as submitted. Motion carried unanimously.

Information handed out/or acknowledged:

- 1) Payroll available for review
- 2) NYSDEC has scheduled annual inspections of the Conesus Lake Outlet June 25th 2:30p.m.-400 p.m.
- 3) No Federal Election in June; Next Election is possible on September 9th for State/Local Primary
- 4) Tax Collector has received Tax Roll Release of Bond based on bank statement of \$0.00
- 5) Community Picnic planned for August 3rd to include FD 75th celebration
- 6) Department Budget requests for 2015 due June 25th – July board to review
- 7) Rabies Clinic set for 6/12/14 @ town hall 5:30 -7:30 p.m.
- 8) Livingston County Croquet tournament July 19th – practice event in Groveland June 10th 7:00 p.m. – “Magee field” at bottom of Groveland Hill Road/Scottsburg Road
- 9) Supervisor visited Mary Spencer – 100th birthday
- 10) Supervisor newsletter went out June 2nd
- 11) Supervisor notified possible unclaimed funds through NYS Comptroller’s Office – claim mailed 6/9
- 12) Supervisor worked on the Foreclosure List – Groveland will end up with 3 parcels at the next auction
- 13) Insurance Company Marshall & Sterling Insurance reviewed our town insurance policy and may submit a competitive bid.
- 14) Small turnout for the town fundraiser May 31st to benefit community picnic/fire department 75th anniversary
- 15) Groveland Republican Caucus is scheduled on July 7th @ 7p.m. at the town hall
- 16) Groveland Democrat Caucus is scheduled on July 8th @ 7p.m. at the town hall

Old/New Business:

HIGHWAY REPORT – None given

ABANDON DAVID GRAY HILL ROAD – Greg is waiting for information from Association of Towns before final determination whether appropriate to close the Seasonal portion of David Gray Hill Road from the damage caused from the heavy rains that occurred early May.

JUSTICE LOVE & LIVINGSTON - UPDATE ON COURT STAFFING – Justice Livingston & Love stated we have a full time great trained clerk, Stephanie who we enjoy, has experienced some sickness before her September maternity leave and have Terri who tries to fill in when she can, but also has commitments with other job and family. We have hired Kolleen Redman who comes fully trained from Livonia and Conesus court

who can help us out now and during Stephanie's leave in the supervisory role, but she has a limited schedule with her hours at the other courts. We would like to bring in a fourth person to continue to get good training clerks on board to keep the good quality work in our court but want better coverage without going over our annual budget.

Board had no objection to their plans.

A motion by Councilman Driscoll and seconded by Councilman Phelps to appoint Kolleen Redman as a part-time court clerk effective 6/4/14 @ \$12.00 per hour to help fill hours now and during Stephanie's maternity leave. Motion carried unanimously.

A motion by Councilman Phelps and seconded by Councilman Driscoll to allow the Justices to hire a fourth court clerk at \$12.00 per hour. Motion carried unanimously. Justices will notify the Town Clerk once they have made their selection to place on the board agenda for the official appointment on record.

ROGER JOHNSON - privilege of the floor to discuss the committee that help create the veterans memorial along with the flag and pole that is utilized today at the town hall and the need to recognize the committee that help make this happen in 1989. Roger has asked the board to consider making a plaque to acknowledge the people that worked effortlessly on creating the stone and the donors that made it possible to honor all veterans within the town. Supervisor has asked Roger to look into a plaque and come back with pricing ideas before a final decision could be made. He agreed.

AMBUSCADE PARK – design update – Committee members; John Driscoll & Bill Devine reported that Mosseim has met again to look at another design draft which was passed around for review.

Councilman Driscoll: is concerned on the material side, regarding a more modest metal roof and not a standing seam, unless we are talking about your average Home center variety? I would like to discuss them at greater length at a later date unless once we send back for approval we are locked in to what is called out.

Additional concerns to be addressed with Architect:

- If they give the go ahead on concept ARE we locked in on materials such as the roof, stone on walls and location of structure on the site?
- Can they remind us when the material list and cost of materials may be available?
- The site location has raised an area that may need further consideration to elevation and drainage as there are drainage concerns; have them look at which position or location would be the lesser cost for improvement of drainage?
- Inquire if able to find the information on us starting the well and if this is grant reimbursable?
- Do they have a form that we can utilize for reimbursement to the state?
- Should they bill at the end of the project as the contract indicates they charge a percentage of the total project?

Town Clerk will follow up with Mr. Cooley on concerns.

TIME WARNER FRANCHISE DISCUSSION – Supervisor Carman reported he spoke with Attorney Dan Cohen of Cohen Associates discuss his firms fees and what they could provide us to be cost effective based on additional revenues within the 10 year contract to convert from Time Warner to Comcast. Supervisor is not solely convinced they we can recoup the attorney fees in new revenues, but thinks it may be worth finding some service company that may help us improve our revenues. He has asked the County Administrator Ian Coyle to consider something countywide as the conversion will eventually effect all towns. In the meantime, hold Mr. Cohen's proposal until further research is done and Town Clerk will look up other similar contracts on line and with Association of Towns.

COMMUNITY PICNIC – the date has been set for Sunday August 3rd. Town Clerk provided a break down of cost and donations. I have chosen to keep the same menu with Brian USA as they are available to cater the event at the same price. They did a wonderful job and made it easier on all of us not to worry about set up, serving and clean up as they provided it all within their price. With the generous donation from Carl & Nobuko Benware we are able to lower the ticket pricing to \$5.00 a person as to the \$7.00 stated in the Supervisor newsletter. If the board is good with it then I would like to go ahead and order tickets to be printed to help account for ticket sales. All agreed.

NYS RETIREMENT RESOLUTION 35-2014 – newly elected and appointed position calendars reviewed and approved by town board. Resolution will not include social security number s for privacy. A motion by Councilman Driscoll and seconded by Councilman Devine to accept the resolution as presented. Motion carried unanimously.

Standard Work Day and Reporting Resolution # 35-2014

BE IT RESOLVED, that the Town of Groveland location code 30533 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these

officials to the clerk of this body:

TITLE	Name	register #	SS #	Term Begin/Ends	Participates in employer's Time Keeping	Standard Work Day Hrs/day	Days/Month (based on Record Activities)	Tier 1 (check for 1 only)	Check if not * completed time keeping system
Elected Officials									
Town Clerk	Sandra Bean	38831160		01/01/2012-12/31/2015	N	6.5	18.9		
Councilman	Craig Phelps	50092618		01/01/2014-12/31/2017	N	6	1.06		
Councilman	John Driscoll	39417282		01/01/2014-12/31/2017	N	6	1.69		
Appointed Officials									
Planning Chairman	Seth Burnette	3882469-4		01/01/2012-12/31/2016	N	6	0.32		
Historian	Phyllis Dreywood	4320823-0		01/01/2013-12/31/2013	N	6			x
Clerk to Justice	Stephanie Schweitzer	6052998-9		11/01/2013-12/31/2014	Y	7	n/a		
Clerk to Justice	Kolleen Redman	42218669		6/4/2014-12/31/2014	Y	6	n/a		
Part-time court clk	Terri Rider	60549276		01/01/2014-12/31/2014	Y	6	n/a		
Councilman	Bill Devine	20388245		01/12/2014-12/31/2014	N	6	1		
Supervisor	William E. Carman	50631019		01/01/2014-12/31/2014	N	6	3.17		
Deputy Supervisor	John Driscoll	39417282		02/01/2014-12/31/2014	N	6	0.36		

I, Sandra L. Bean, clerk of the governing board of the Town of Groveland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 12th day of June, 2014 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. I further certify that the full board consists of five members, and that five of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

* Those that did not do record keeping we asked but chose not to participate

AMBULANCE CONTRACT – Supervisor has talked with the county EMS regarding taking over the Village of Geneseo contract, in the effort of having coverage with a fraction of the cost to non transports. Says they can take over at anytime. Geneseo has to cover service to us based on the certificate with the state even if we don't pay them. Board discussed paying them \$50.00 a call of non transport based in on the contract was 43 calls. A motion by Carman and seconded by Phelps to hold the voucher from Geneseo and send them a check for \$2,150 and hope that will satisfy them and consider opting out of the contract. Motion carried unanimously. We have to give 90 day notice to break the renewal contract.

FIRE DEPARTMENT ANNUAL FINANCIAL – Town Clerk provided copies of the report to take home for review and can do a resolution to accept at next months meeting.

SONYEA LEGION the past memorial day many clerks were inquiring how much each town donates to their veterans/legion for the placements of the cemetery flags and veteran markers; it was mentioned that there is some law which I have not had time to look up and wondered if any board member was familiar with this? Discuss donation to we budget \$100 but seems to be inconsistent as I have requested them to submit a letter in past years. Board discussion:

Check with Association of Towns if such a law to automatically give and if so how much of a donation. In the meantime we should require them to submit a request in writing for a donation. All agreed.

*6/26/14 AOT response: Under Town Law 64 subsection 13 – Powers and Duties to expense funds. The board has the option of expense funds each year to organizations but not to exceed \$500; under Article 8 Section 1 cannot legally gift or donate except like veterans services.

Communications:

Supervisor Carman reported he is in receipt of another letter from Mr. Smith of Hunt Hill Road and turned it over to the town attorney.

Supervisor reported he has spoken with Senator Gallivan's assistants, Ann regarding the Livingston County Water and Sewer Authority Correctional Facility water contract and learned it has progressed at the state level and a finalized contract should be ready for the NYS Comptroller for final signature within a week or so.

Supervisor reported we have 2 insurance companies requesting to provide competitive bids but both want to bid NYMIR. There is a brokerage form or application that gives an agent the ability to get a price and locks out all others. He called NYMIR directly and spoke with Karen who verified the process and stated we to could bid directly if we chose to fill out the application. Board discussion:

Marshall & Sterling – request NYMIR

Livingston Insurance – request NYMIR and Selective

Put the 2 on hold with NYMIR and let us bid directly to NYMIR; give Livingston Insurance to ability to bid Selective and if other companies to bid to let Marshall & Sterling try them.

This does not necessarily mean we will go with NYMIR and/or choose to be without an agent. All agreed.

Councilman Love attended the May Correctional Facilities Advisory Meeting; he reported that there are 860 inmates in Livingston and 1072 inmates in Groveland facility and 2,500 pills are handed out daily.

A motion by Councilman Phelps and seconded by Councilman Driscoll to adjourn the meeting. Motion carried. Meeting adjourned at 10:00 p.m. The next regular meeting will be on Thursday July 10, 2014 @ 7:30 p.m. at the town hall.

Dated: June 12, 2014
Town of Groveland

Sandra L. Bean, Town Clerk