

**The regular meeting of the Groveland Town Board was held on Thursday December 11, 2014 at the Town Hall.**

**Present:** Bill Carman, Supervisor; John Driscoll, Town Councilman & Deputy Supervisor; Craig Phelps, James Love, Bill Devine, Councilman

**Absent:** Greg Adamson, Highway Superintendent

**Other Attendees:** Ron Niedermaier, incoming Councilman

Supervisor handed out the Town Clerk & Supervisors monthly financial reports.

**Supervisor called the meeting to order 8:00 p.m.**

A motion by Councilman Phelps and seconded by Councilman Driscoll the audited bills be paid. General Fund vouchers numbered 313-347 for \$17,502.72; Highway Fund vouchers numbered 229-246 for \$12,563.45. Motion carried unanimously.

A motion by Councilman Driscoll and seconded by Councilman Phelps to accept the minutes of the regular meeting of November 13, 2014 as written. Motion carried unanimously.

A motion by Councilman Phelps and seconded by Councilman Devine to accept the monthly financial. Motion carried unanimously.

**Information handed out/or acknowledged:**

- 1) Payroll available for review
- 2) Seasonal portion of David Gray Hill Road remains closed
- 3) Cathy VanHorne from LCWSA has supplied us with a blank petition for residents to utilize with the proposed new water line to the Correctional Facility to expand
- 4) Fireman's next pancake is Sunday December 14, 2014 7:00 a.m. – 11:00 a.m.
- 5) County tax rate slated to be \$7.88 for 2015 up .45% from 2014 rate of \$7.85
- 6) Yearend meeting is for final bills only – no new business is scheduled Monday 12/29/14 @ 7:30 p.m.
- 7) Organizational meeting is scheduled for Friday 1/2/15 @ 10:00 a.m.
- 8) Junk Law review with Planning will be in January
- 9) Court office will be closed December 25, 2014 – January 4, 2015
- 10) Court Clerk Terri Rider will be out on leave effective 12/18/14
- 11) Groveland will maintain the 2 voting districts
- 12) Supervisor in receipt of a letter from Madelyn Lapiana regarding excessive LCWSA fees
- 13) Thank you card from the Burgess family
- 14) Court receiving a new copier before yearend – falls within their budget

**Old/New Business:**

HIGHWAY REPORT – Greg was unable to attend as a long night with snow removal. He wanted passed along the water testing for the ambuscade well has failed again this week.

AMBULANCE CONTRACT – Supervisor shared information from county Administrator, Ian Coyle that he is working on a written contract. In addition, Supervisor Carman spoke with Supervisor Wadsworth that stated the Geneseo Fire Chief is not aware of the Village offer made to us and it sounded as if the Fire Department would still be interested in a contract for the \$50 per non transport. Carman was baffled that the Fire Chief would not know this information with the repore he has with Karen Dewar who has been included in the county meetings. The Supervisor would prefer to keep local as we have already committed ourselves to the county ambulance; however, if Village of Geneseo were to come back with a contract for \$50 per non transport what are each member's opinion on growing the county or keep local:

Councilman Phelps- likes keeping volunteer services  
Councilman Devine – They had their chance despite I like to keep local  
Councilman Driscoll – agree with Devine  
Councilman Love – rather keep it local if documentation to support \$50 non transport

STEPHANIE SCHWEITZER - RESIGNATION EFFECTIVE DECEMBER 26, 2014 - Town Clerk reported she is in receipt of a letter of resignation dated 12/8/14 effective 12/26/14. Motion by Councilman Phelps and seconded by Councilman Driscoll to accept her letter of resignation. Supervisor Carman stated the court has placed Terri in the full time slot of 40 hours come January and advertising for a part-time employee to work 15 hours.

FIRE DEPARTMENT CONTRACT – RESOLUTION 51-2014 - last month the board made some clerical corrections along with other suggestions to make the contract clearer; President Steve Cockerham has made corrections and provided a revised copy for review. Board reviewed and noted a few additional clerical errors but clear enough to move forward.

WHEREAS, the Town Board has met at the time and place at its regular meeting to review the proposed two year service contract effective January 1, 2015 through December 31, 2016 with the Groveland Volunteer Fire Department Inc. , and

WHEREAS, the 2015 contract amount coincides with the adopted town budget that was adopted 11/13/14 and submit a 2% increase on the 2016 budget for the Groveland Volunteer Fire Department Inc., now therefore be it;

RESOLVED this Town Board does hereby accept the two year agreement effective January 1, 2015 through December 31, 2016 with amounts the 2015 amount of \$102,700 and 2016 with the amount of \$104,754.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilman Devine and seconded by Councilman Driscoll and the results were carried with 0 nay 5 aye votes. Roll Call Votes: Supervisor Carman, aye; Councilman Driscoll, aye, Councilman Phelps, aye; Councilman Love, aye, Councilman Devine.

President Cockerham will have corrections and have department sign 2 copies and then present for board members to sign.

SENIOR CITIZENS/PERSON WITH DISABILITIES – RESOLUTION 52-2014 - The County is maintaining last years ranges as we typically follow the county sliding scale.

***Persons with Disabilities and Limited Incomes in accordance with section 459-c of the Real Property Tax law*** and adopted the income sliding scale set forth under section 459-c of the Real Property Tax Law for incomes above the maximum income eligibility & set \$20,000 as the maximum income eligibility ***& for Senior Citizens Tax Exemption under section 467 of the Real Property Tax law and adopted the income sliding scale set forth under section 467(2) of the Real Property Tax Law*** for incomes above the maximum income eligibility; now and therefore, be it

Resolved, that the amount of income to determine eligibility for tax exemption & income eligibility under section 459-c & section 467 of the Real Property Tax Law remains at \$20,000; now and therefore, be it

Resolved, that the income eligibility sliding scale set forth under section 467(B) (1), (b) (2), and (b) (3) of the Real Property Tax Law shall continue for property owners exceeding the \$20,000 income eligibility level & for tax exemption set forth in section 459-c of the Real Property Tax Law to maintain \$20,000, having any such person having a higher income shall be eligible for an exemption in accordance with the following schedule:

<u>Income</u>	<u>Residential Exemption</u>
\$0.00 - \$20,000.00	50%
\$19,500.01 - \$20,999.99	45%

\$21,000.00 - \$21,999.99	40%
\$22,000.00 - \$22,999.99	35%
\$23,000.00 - \$23,899.99	30%
\$23,900.00 - \$24,799.99	25%
\$24,800.00 - \$25,699.99	20%
\$25,700.00 - \$26,599.99	15%
\$26,600.00 - \$27,499.99	10%
\$27,500.00 - \$28,399.99	5%

Resolved, that these shall be effective with the 2014 assessment roll.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilman Phelps and seconded by Councilman Driscoll and the results were carried with 0 nay 5 aye votes. Roll Call Votes: Supervisor Carman, aye; Councilman Driscoll, aye; Councilman Phelps, aye; Councilman Love, aye; Councilman Devine, aye.

ABUSCADE GRANT PARK UPDATE – Committee members Bill Devine and John Driscoll provided an update with the 2 bathroom requirement Mossien wants to bill us outside of the grant \$2,000 which Councilman Driscoll prepared a draft letter to share the concerns of all their errors and that a compromise would be best; board reviewed the letter and agreed to have it mailed.

Supervisor Carman stated the water again did not pass as the aquifer must have E. coli in it even with 18+gallons of bleach run through it. He suggests we abandon the well and bury a 1000 gal tank and install an ultra violet system to eliminate the liability risk of other bacteria and constant treatment costs especially if we put the UV system on.

MUNICIPAL ACCOUNTANT FIRM – Councilmen Driscoll and Phelps interviewed LaDelfa, Walker who they met with CPA Terri McKerrow who showed them copies of what they provide to Town of Mt. Morris. Driscoll/Phelps felt the reports were nicer and provided more information that we have requested for many years. They feel the company can provide everything within the scope and would be their recommendation to go with LaDelfa, Schoder & Walker.

A motion by Councilman Phelps, seconded by Councilman Devine to go with LaDelfa, Schoder & Walker effective 1/1/15 based on their proposal of \$10,000. Motion carried. Supervisor Carman abstained from the vote with his personal account business with the company. Supervisor will notify Baldwin Business.

EMPLOYEE HANDBOOK - DISABILITY INSURANCE – Town Clerk attempted to email further findings after last months decision to eliminate disability coverage in the employee handbook. Seems necessary to eliminate other areas related to Section 808 Short-Term Disability Benefits, but didn't get enough feedback to go ahead without permission. In addition it seems a full overhaul is necessary for the employee handbook with recommending a board member to work on it before for the organizational meeting as required. Areas pointed out were: fulltime sick leave benefits, leaving the building at anytime says the employee must clock out all times no matter what – when we have employees that are required to leave for banking (OSHA regulations for emergency evacuations), COBRA notifications are not accurate and the short term disability are a few to name in the handbook needing review. Councilman Driscoll stated he would be willing to review. Town Clerk will email him the handbook; Supervisor Carman has also volunteered to review.

TRAFFIC SAFETY BOARD – APPOINTMENTS – We are in receipt of a letter from Livingston County Traffic Safety Board positions are up to expire; 1 regular member 1 alternate to serve at the county position. Supervisor Carman reported that Ron Merrick can no longer serve as his job now interferes. Greg Adamson has served as the alternate and has never attended a meeting and no time available. Terms are for 3 years effective 1/1/15 through 12/31/17.

Supervisor has asked and recommends:

**Regular member:**

Peter Dolan – 6856 Groveland Hill Road, Groveland NY 14462

**Alternate member:**

Phyllis Applin – 7460 Barber Hill Road – POB 143, Groveland NY 14462

A motion by Councilman Phelps and seconded by Councilman Driscoll to accept Supervisor Carman's recommendations to serve in the traffic safety positions. Motion carried unanimously.

RECORD RETENTION – DISPOSAL - Records Management Officer, Sandra Bean presented an authorization sheet with records that have met or exceeded the retention schedule. Board reviewed list with no objections of items to be destroyed. (Ppr) stands for paper and (Elec) is any electronic document.

<u>Records Series</u>	<u>Dates of Records</u>	<u>Schedule Item</u>	<u>Retention</u>	<u>Paper/Electronic</u>
Sup Merrick Copies	2005-2010	Copies 19.[19]	0 Years	Paper
Tentative Assessment	2005-2008 1999 - 2000,	Assessment 2.[594]a	5 years after filing	Paper
Final Assessment	2002	Assessment 2.[594]b	10 years after filing	Paper
Insurance Binder	Sept 2005-2006	Insurance 4.[299]	6 years	Paper
Tax Collection	2006	Tax Collection 1.[595]a	6 years	Paper
Copy of app for Vital record	2007-2008	VIT-07	6 years	Paper
Foil Requests	2010-2013	Public Access 4.[409]	6 months	Paper

TIME WARNER FRANCHISE CONTRACT RENEWAL – Our contract expires in April 2015; the take over has not occurred as quickly as projected and requires us to go forward through Time Warner. Time Warner provided a blank draft which has changed from the last one. It was suggested to take home and review as it will be on the January regular agenda to discuss; the plan is to set up for a possible public hearing in February/March and for Time Warner to review recommendations. Town Clerk will email the draft.

**Communications:**

Supervisor Carman mentioned still no news on the correctional facility water line or NYSGE with natural gas shortage.

The letter regarding Lapiana; he looked into with the county regarding water billing charges and is determined they are due a refund since the structures are no longer on the premises. Our Assessor is working on the numbers and will also be pending if property owner has paid the taxes. The correction of errors & refund will be based on tax bills from 2013, 2014 and 2015.

Board of Elections and the local committee met the other day and determined the taxpayers will benefit with maintaining the existing 2 voting districts and not enough savings to consolidate to 1 district at this time.

Supervisor Carman mentioned he has been interviewing for his personal secretary and hopes to have a decision for the organizational meeting.

A motion by Councilman Driscoll and seconded by Councilman Carman to adjourn the meeting. Motion carried. Meeting adjourned at 9:40 p.m. The next meeting will be the yearend meeting, December 29, 2014 @ 7:30 p.m. and organizational meeting set for Friday 10:00 a.m. January 2, 2015 at the town hall.

Dated: December 11, 2014

Town of Groveland

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Sandra L. Bean, Town Clerk