

The regular meeting of the Groveland Town Board was held on Thursday September 20, 2012, at the Town Hall.

Present: James C. Merrick, Supervisor; John Driscoll, Craig Phelps, James Love, Councilman; Greg Adamson, Highway Superintendent

Absent: Bill Carman, Town Councilman & Deputy Supervisor

Other Attendees: Phyliss Dreywood; Jan Roger's

Supervisor handed out the monthly financial reports.

Supervisor called the meeting to order @ 8:03 p.m.

A motion by Councilman Love and seconded by Councilman Phelps the audited bills to be paid. General Fund vouchers numbered 215-239 for \$11,294.37; Highway Fund vouchers numbered 173-190 for \$27,180.18. Motion carried.

A motion by Councilman Love and seconded by Councilman Driscoll to approve the minutes of the regular meeting of August 9, 2012 as written. Motion carried.

A motion by Councilman Phelps and seconded by Councilman Driscoll to accept the monthly financial reports as submitted. Motion carried.

Information handed out/or acknowledged:

- 1) Liv. Co. Board of Supervisors minutes
- 2) Tim Sullivan provided a copy of the packet he presented at Geneseo Town Board on 8/12/12
- 3) False Alarm Notice 8/4/12 reported from LC Sheriff Dept. faulty door equipment
- 4) Doyle security letter of concern handed out – door now hardwired
- 5) Thank you letter received from Livingston County Historical Society with donation in memory of Larry Turner
- 6) Had Septic system pumped since it had been backing up in the kitchen and bathroom for several weeks
- 7) County has gone to a Self-Insurance Plan for all health and worker compensation

Old/New Business:

HIGHWAY REPORT – Greg reported the banking and gravel on Gamble Road is complete; they still have crushing to do at the end of each driveway. He would guess the road would be open as soon as next week. Greg stated our highway will only go to the old turn around for snow removal and not offer to take care of the Conesus portion of Gamble Road with a 21% grade.

JAN ROGERS, LIVINGSTON INSURANCE AGENT @ 8P.M. – Jan provided copies of the renewal proposal. He thanked the board and Town Clerk for the business and how quickly we provide him with the information to create a proposal. He increased values by 4%. Over all Inland has a 1.05% increase of \$229.80 than previous year. He went through the packet page by page with the board. Inland coverage is 10 years or newer is replacement values and older items are covered on their cash value. Inland coverage showed trucks 18 & 19 listed for \$150,000 each which are over 10 years old; Greg stated they should be valued at \$50,000 each. Jan would make the changes but bills will come based on the proposal presented. Commercial Coverage Trailer #20 shows value at \$2,500 with a \$500 collision deductible. All agreed no collision was necessary on trailer; Jan will make change.

Jan also discussed the Anniversary celebration and offered his assistance in reviewing certificate of insurance whenever we need him to. Also stated he has been a pain to Greg with a company who can

offer onsite Drug Testing. Jan recommended the company that processes the tests to provide an insurance certificate despite the lab says it is not necessary. After Jan left Board discussed whether Greg should consider going with the Safe Driver Solution instead through the county that requires employees to be off sight anywhere from 1-3 hours; whereas the new company would be onsite. Board agreed that as long as Safe Driver Solution provides a worker compensation certificate Greg can enter a contract with them.

COUNTY SNOW & ICE CONTROL CONTRACT – RESOLUTION 10-2012 - Town Clerk reported that last years rates were \$4,000 per mile and the current proposed contract is the same. The contract effective dates are 10/15/12 – 10/14/2013 and serves 16.60 miles within our township.

RESOLVED, that pursuant to Highway Law Section 135-a providing for snow and ice control on County Roads within the Town, the Supervisor and the Town Highways Superintendent be directed to execute a contract with the County Highway Superintendent of the County of Livingston for the Town to undertake and perform snow and ice control on County Roads located in the Town for the period beginning October 15, 2012 and ending October 14, 2013 at the rates provided.

This resolution was duly put into vote on motion of Councilman Phelps seconded by Councilman Driscoll and the results were carried.

RECORD RETENTION DISPOSAL SHEET - Records Management Officer, Sandra Bean presented an authorization sheet with records that have met or exceeded the retention schedule. Board reviewed list and no objections to the list of items to be destroyed. The Shred-it contract has been implemented and did their first shredding Monday this week.

<u>Records Series</u>	<u>Dates of Records</u>	<u>Schedule Item</u>	<u>Retention</u>
CHIPS	2004	Transportation 11.[621]	6 Years
1099	2004	Fiscal 17[361]	5 years
Voided Checks	2004	Fiscal 1[263]	6 years
DECAL receipts	2002-2004	Fiscal 7.[251]	6 years
Budget vs. Actual	2004	Fiscal General 11.[255]	6 years
Duplicate- Budget, Abstract, and Annual Report	2004	Duplicate 19[19]	0
Health Insurance Premiums	2004	Fiscal 4.[299]	6 years
Justice Bank Statement	2004	Fiscal 4.[286]	6 years
Banking- (General, Williamsburg Cemetery, T&A, Station sewer, Glenwood Cemetery, Hwy)	2004	Fiscal 1.[263], 2.[264], 3.[265] 4.[266]	6 years
Fax cover letters and info	2004-2006	Correspondences 10.[10]	6 years

ZONING LAW DRAFT - UPDATE WALTER KALINA RESPONSE – Planning Board has reviewed the Flag Lot information and has made recommendations to insert into the Zoning Law. Walter Kalina from Clough Harbour has prepared the flag lot information and recommendations where it can be added into the proposed zoning law after Section 3-14; only the Table of contents would need to be adjusted. Board feels they are ready to move forward with inserting the Flag Lot information. Town Clerk will look into if we can adopt as Local Law or have to follow original ordinance adoption.

HISTORIAN POSITION – Town Clerk reported Greg and she have acquired a portion of the Historian materials. The family is slowly trying to sort and provide the town with the items that appear on an

inventory list. Town Clerk reported that we have the cabinet filled up and much overflowing with much more to still arrive. This position pays \$75 a year. The civil service has a job description which was presented to review. Five letters of interest have been received:

The names are: David Carman, Tracy Guldenschuh, Ethan Moore, Phylliss Dreywood, and Nancy Carr. Supervisor asked Phylliss to give her opinion on limiting access, she agreed as Sandy stated last month that it should be limited. She also stated if the board was to choose one of the other candidates she would not need to be titled but offer support in whoever acquired the position.

A motion by Councilman Driscoll and seconded by Councilman Phelps to hire Phylliss Dreywood as Town Historian. Motion carried.

TENTATIVE BUDGET PRESENTED – Town Clerk presented the budget that Supervisor Merrick and Baldwin Business prepared. Supervisor stated it was a difficult budget that shows no raises other than the highway union contract, an increase in tax rate that will exceed the 2% tax cap even with a cut in a highway position. With the economy our revenues have gone down with health and retirement contributions increased and use of our surplus funds. The Tentative Budget shows a need to raise taxes by 37 cents per thousand.

Greg stated without the position understand that snow removal services will end at 9 p.m. and he will remove his phone number from all agencies for complaints as he is against losing the position. It was asked who is lowest on seniority list? Greg replied, Jeff Curry.

Executive Session:

A motion by Councilman Driscoll, seconded by Councilman Phelps to enter into Executive Session under the medical, financial, credit, to employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor asked Greg and Sandy to enter the session. Motion carried. Time entered 9:02 p.m.

A motion by Councilman Phelps and seconded by Councilman Driscoll to close the Executive Session with no action taken. Motion carried. Time returned to regular session 9:50 p.m.

Budget discussion:

A motion to accept the Tentative Budget as presented and move forward to the Preliminary Budget. Public hearing set for October 11, 2012 @ 8:30 p.m. Motion carried.

A motion by Councilman Phelps and seconded by Councilman Driscoll to terminate Jeff Curry in his position to the highway department effective Friday September 21, 2012 for budgetary reasons with extending his Health Insurance Benefits through December 31, 2012 unless he acquires health care before the December date. Motion carried.

TAX CAP RESOLUTION 11-2012 – Town Board has determined the Tentative Budget presented shows it exceeds the State 2% Tax Cap.

WHEREAS this town board needs to exceed the 2 % tax cap in the General Fund District as surplus funds had been utilized in previous years to help with the tax rate, but the economy has not bounced back; and

WHEREAS, this resolution is adopted pursuant to subdivision 5 of General Municipal Law Section 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a resolution approved by vote of sixty percent of the town board; now therefore be it;

RESOLVED this Town Board is hereby authorized to adopt a budget for the fiscal year 2013 on behalf of General Fund District that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law Section 3-c

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilman Driscoll and seconded by Councilman Phelps and the results were carried.

LOCAL LAW TAX CAP OVERRIDE – Supervisor Merrick had the local law prepared based on the Tentative budget. Copies provided for each member.

A local law to override the tax levy limit established in General Municipal Law 3-c

Motion made by Councilman Phelps, seconded by Councilman Driscoll set a public hearing for the local law at the next regular meeting on October 11, 2012 @ 8:30 p.m. Motion carried.

Communications:

Supervisor Merrick reported he is in receipt of a letter from Wadsworth Library for the continued support at the County Board level.

Supervisor Merrick reported he is in receipt of a renewal letter from NYS National Guard for Employer Support of the Guard & Reserve. This was utilized when Willie Wilson was employed here. Greg stated currently we don't have any employees who are in the National Guard. Town Clerk will send an update to the company.

Supervisor Merrick reported that Gary Moore, Leicester Supervisor has retired due to his wife's illness; he will be greatly missed as he was helpful to Merrick as the Deputy Supervisor at the County Board.

A motion by Councilman Phelps and seconded by Councilman Driscoll to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:07 p.m. The next meeting will be the regular meeting on moved to Thursday October 11, 2012 at the town hall.

Dated September 20, 2012
Town of Groveland

Sandra L. Bean, Town Clerk