

**Groveland Town Board Meeting
September 11, 2025 @ 8:30 a.m.
Agenda**

Call meeting to order
Pledge of Allegiance
Audit of claims
Approval of abstract
Approval of minutes – 8/14/2025
Accept Supervisor financial reports

Information handed out/or acknowledged:

Old/New Business:

- 1) Insurance 3 year bid review
- 2) Resolution 51-2025 Insurance Services
- 3) BAN Request Resolution 52-2025
- 4) Highway Report
- 5) 2026 Tentative Budget- Resolution 53-2025
- 6) Introduction Local Law # of 2025- Override Tax Cap
- 7) Introduction of Local Law# of 2025- Modify the Compensation of Justice Bean

Adjourn meeting

The regular meeting of the Groveland Town Board was held on Thursday August 14, 2025 at the Town Hall.

Present: Bill Devine, Supervisor; Sandra Bean, Deputy Supervisor and Councilmember; Amy Hunter, Councilmember; John Macauley, Councilmember and Bill Przysinda, Councilmember
Other Town Officials: Tanner Harvey, Highway Superintendent and Mark Bean, Town Justice
Others in Attendance: Eric Weis, CPL; Jeremy DeLyser, CPL; T. Partridge and R. Niedermaier

Supervisor Devine called the meeting to order @ 8:38 a.m. Supervisor Devine led the pledge to the flag.

A motion by Councilmember Bean and seconded by Councilmember Macauley the audited bills be paid. General Fund vouchers numbered 163- 184 for \$8,339.39; Highway Fund vouchers numbered 136- 154 for \$83,325.93; and Capital Fund vouchers numbered 10-12 for \$2,183.00. Motion carried unanimously.

A motion by Councilmember Bean and seconded by Councilmember Macauley to accept the regular meeting minutes of July 10, 2025 with minor changes noted* and special meeting July 16, 2025. Motion carried unanimously.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received. Councilmember Bean and seconded by Councilmember Hunter to accept both financial reports. Motion carried unanimously.

Information handed out/or acknowledged:

Old/New Business:

WATER DISTRICT 1 UPDATE: Town Board members were notified by Mr. Weis and Mr. DeLyser from Clarke Patterson and Lee the Engineering firm for the water project, that the bid approval can move forward.

Mr. DeLyser introduced himself to the town board as he will be the lead for the engineering team moving forward for the project, along with an inspector.

Board members asked what steps to expect moving forward. Mr. DeLyser stated Morsch Pipeline will begin the project early to mid-October. USDA will have a monthly progress meeting that will include the Town Supervisor, Town Clerk, and Highway Superintendent while the project is going on. Morsch Pipeline will want to start on the state-owned roads first due to their tight restrictions in the winter months. There will be a public meeting held by the Livingston County Water and Sewer Authority located at the Groveland town hall on Wednesday, October 22, 2025 from 5-7 p.m., this will be to all resident on the water district to

sign their permits to get them set up for the anticipated water coming, along with any questions they may have. This will be handled by LCWSA. Once the pipeline is in and connection has been approved by LCWSA by typical timeframes are about 6 months to go “online “ for water. The time will vary depending on location and start time.

Board asked Mr. Weis a question on grants and the use of the funds, and a discussion occurred regarding looping another road or the possibility of forming another district. It was recommended by Mr. Weis to discuss further after the start of the project to see how the district funds are calculated following the progress, as the use of contingency was an important part of the water district.

BID AWARD RESOLUTION 49-2025 WATER DISTRICT NO. 1- Morsch Pipeline was the lowest bidder and continued to hold their bid until the project was able to secure additional funds.

WHEREAS the Town Board has met at the time and place at the regular town board meeting the Town Board has reviewed the bid proposal that opened on April 18, 2024 for the Town of Groveland Water District NO.1; and

WHEREAS the Town Board discussed that Morsch Pipeline was the lowest bidder with their Base Bid amount and honored their bid, while the town secured additional funds for the project; and now therefore be it:

RESOLVED, the Town accepts the base bid received from Morsch Pipeline, Inc. for a total amount of \$6,748,950.00 and Awarding the Contract to them contingent upon concurrence of Award by USDA Rural Development and New York State Environmental Facilities Corporation.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Bean and seconded by Councilmember Hunter and the results were carried with 0 nay, 5 ayes. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye and Councilmember Przysinda, aye. Motion carried unanimously.

HIGHWAY EQUIPMENT DISCUSSION: T. Partridge came to the board meeting to discuss a concern regarding the recent purchases of highway equipment, as it has previously discussed with Highway Superintendent and Councilmember Przysinda outside of Board meetings. Mr. Partridge discussed his opinions regarding the purchase of the skid steer and tractor trade-in. Mr. Partridge would like to see the town utilize Federal Surplus for purchases if possible. Further discussion on the town grader occurred, and it was discussed by the highway superintendent that the skid steer was never meant to be the main grader, only a final grade, and for shoulder use.

Highway Superintendent stated he welcomes different viewpoints from the community; the concern is that he cannot utilize the expertise as a hands-on trainer, as there are insurance concerns.

The board agreed with the insurance portion that Mr. Partridge needed to be hired by the town to be covered for insurance purposes, possibly to consult. The board also recognized that the highway department is run by the Highway Superintendent and would like to allow him to decide if this is something he wishes to do, recognizing that the highway superintendent does keep the town board informed.

Mr. Partridge is willing to consult for a minimal fee.

Highway Superintendent Harvey stated he looks weekly at the military surplus inventory to see if there is an opportunity for something at the town level to purchase; however, nothing has been good enough to purchase yet. The highway superintendent stated that even in his past as a laborer here in the town, the versatility was not there in training, as you only did one job there was no cross-training. The highway superintendent will think about the proposed consultant offer and report back to the town board at the September town board meeting.

The board thanked Mr. Partridge for coming to today's meeting.

HIGHWAY REPORT: Highway Superintendent Harvey stated the one ton has been repaired by GM, this will be the third repair, and it needed to be programmed by GM so it was not able to be repaired in house. This repair is not covered by warranty as the truck is no longer under warranty.

The new 2025 Peterbilt is expected to be here at some point next week. The crew finalized the work on Wilson Road and work is being done on lower Adamson Road. The board inquired into the work on lower Adamson along with the use of brine on town roads. The highway superintendent answered.

Highway Superintendent Harvey brought a State quote for the replacement of the Ferris Lawn mower used on all other cemeteries except Lakeview Cemetery and the town hall as it is 3 years old and in need of suspension repairs in the future. The board requested to get a quote for the next board meeting for the repair of the suspension, and will discuss it at the next board meeting.

2025 JCAP GRANT RESOLUTION 50-2025- Justice Bean discussed with the town board about applying for the most recent grant to allow for the purchase of new portable electronic equipment. There is a new mandatory law that went into effect to hold an electronic hearing and new equipment will be necessary. The town IT department has been consulted regarding the need for the equipment.

WHEREAS, the State of New York has enacted a law establishing the Justice Court Assistance Program that will enable communities to apply to the chief administrative judge for a grant of state funds to assist in the operation of justice courts; and

WHEREAS, the availability of grant funding would enhance the ability of the town justice court to provide suitable, safe and sufficient services to the community.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Groveland hereby authorize the Town of Groveland Justice Court to file an application for a 2025-2026 Justice Court Assistance Program grant not to exceed more than \$30,000.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Macauley and seconded by Councilmember Hunter and the results were carried with 0 nay, 4 ayes, 1 abstain. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, abstain; Councilmember Hunter, aye; Councilmember Macauley, aye; Councilmember Przysinda, aye. Motion carried.

EXECUTIVE SESSION- Supervisor Devine made a motion to go into executive session, seconded by Councilmember Macauley for matters relating to medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal. Motion carried unanimously.

The board asked Justice Bean and the Town Clerk to attend.

Board entered executive session at 9:54 a.m.

A motion by Councilmember Macauley, seconded by Councilmember Przysinda, to close the executive session with no action taken. Motion carried unanimously.

Returned to regular session at 10:36 a.m.

TOWN JUSTICE REPLACEMENT DISCUSSION: Town Justice Bean was able to attend the board meeting to inform the board of his availability and discuss the future of the court until the end of the year, following the justice vacancy. Justice Bean gave the scenarios for how the

until the end of 2025. Supervisor Devine and Councilmember Przysinda agreed with Justice Bean's scenarios of how the position may be filled

Board members appreciated Justice Bean's insight and want to keep the court functioning as smoothly as possible. The board accepts Justice Bean's willingness to serve both courts until a new Town Justice is elected.

The town board requested the town clerk to prepare a local law to modify the compensation of Judge Bean for the September 11, 2025, board meeting to be introduced. A motion by Councilmember Hunter, and seconded by Councilmember Przysinda to prepare the local Law to be introduced at the next town board meeting modify the compensation of Judge Bean. Motion carried. Councilmember Bean abstained.

Town Justice Bean has requested a pay raise for Court Clerk, Jacquelyn Fronk, to begin immediately at \$18.00. A motion by Councilmember Przysinda, seconded by Councilmember Macauley, that Court Clerk, Jacquelyn Fronk to receive \$18.00 an hour beginning the next work week for payroll purposes. Motion carried, Councilmember Bean abstained.

EXECUTIVE SESSION- Councilmember Hunter made a motion to go into executive session, seconded by Councilmember Macauley, Matters relating to collective negotiations under the Taylor Law;. Motion carried unanimously.

The board asked the Town Clerk to attend.

Board entered executive session at 10:38 a.m.

A motion by Councilmember Hunter, seconded by Councilmember Macauley, to close the executive session with no action taken. Motion carried unanimously.

Returned to regular session at 11:01 a.m.

SUPERVISOR COMMUNICATION: Supervisor Devine stated that the Planning Board will begin reviewing the current solar law to update it, to present the changes to the town board following the code officers' training that was recently attended. There is a need for minor updates to the current law.

A motion by Councilmember Przysinda and seconded by Councilmember Bean to adjourn the meeting. Motion carried unanimously. Meeting adjourned 11:40 a.m. The next meeting will be the regular meeting on September 11, 2025 @ 8:30 a.m. at the town hall and is open to the public. Motion carried unanimously.

Kimberly Burgess, Town Clerk
Town of Groveland
Dated: August 14, 2025