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**Town of Groveland**  
**Planning Board Minutes**  
4955 Aten Rd.  
Groveland, NY 14462  
**Monday, September 25, 2023**

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Members Present:  
Randy Clymo  
Fred Ingalls Jr.  
Roxanne Adamson  
Evelyn James  
Charles Keenan

Code Officer:  
Ron Maxwell

Others:

Excused:  
Barbara Dantz

**1. Call to Order**

Chair Randy Clymo opened the regular Planning Board meeting at 7:35 PM. There was a quorum.

**2. Review of July 24, 2023, Unapproved Minutes:**

Fred Ingalls Jr. made the MOTION to approve the July 24, 2023 Planning Board minutes as is.  
Charles Keenan seconded the motion.

AYES in favor: Randy Clymo, Evelyn James, Fred Ingalls Jr., Roxanne Adamson, and Charles Keenan

Opposed: None

Abstained: None

MOTION CARRIED

**3. Review of August 28, 2023, Unapproved Minutes:**

Fred Ingalls Jr. made the MOTION to approve the August 28, 2023 Planning Board minutes as is.  
Roxanne Adamson seconded the motion.

AYES in favor: Randy Clymo, Evelyn James, Fred Ingalls Jr., Roxanne Adamson, and Charles Keenan

Opposed: None

Abstained: None

MOTION CARRIED

**4. Public Hearing: 2 Lot Subdivision: Liberty Balloon LLC; Lance Teitsworth, 6819 Barber Hill Road, Groveland NY, 14462; Tax Map #127.-1-10.1**

CEO Maxwell informed the board that the original modular building they planned on purchasing is not built to our building code.

Evelyn James made a motion to close the Liberty Balloon LLC Subdivision public hearing at 7:55 PM.  
Charles Keenan seconded the motion.

AYES in favor: Randy Clymo, Evelyn James, Fred Ingalls Jr., Roxanne Adamson, and Charles Keenan

Opposed: None

Abstained: None

MOTION CARRIED

County Planning considered this project “local option.” The necessary notifications to nearby farms and the Livingston County News have been completed.

The public hearing sign was visible from the road and no opposition was received.

Fred Ingalls Jr. moved to table the Liberty Balloon LLC 2 Lot Subdivision because the applicants were not present and therefore did not bring in the mylar maps.

Charles Keenan seconded the Motion.

AYES in favor: Randy Clymo, Evelyn James, Fred Ingalls Jr., Roxanne Adamson, and Charles Keenan

Opposed: None

Abstained: None

MOTION CARRIED

#### **5. CEO Report**

CEO Maxwell told the board about the meeting with FEMA and NY DEC, Mark Hamby was informed that he does in fact have to bring the floors up to meet the flood laws.

Bill Bacon called regarding his next steps for the Groveland Correctional Facility, CEO Maxwell informed him that we need the property surveyed first before we can move on.

#### **6. Other Business**

None.

#### **7. Adjournment**

There was no other business or announcements. Chair Randy Clymo called for adjournment.

Fred Ingalls Jr. made the motion to adjourn the meeting at 8:51 PM.

Charles Keenan seconded the motion.

AYES in favor: Randy Clymo, Evelyn James, Fred Ingalls Jr., Roxanne Adamson, and Charles Keenan

Opposed: None

Abstained: None

MOTION CARRIED

Submitted by,

Trista A Tozier  
Planning Board Secretary