

**The regular meeting of the Groveland Town Board was held on Thursday May 12, 2022 at the Town Hall.**

**Present:** Sandra Bean, Deputy Supervisor and Councilmember; Steve Atterbury, Councilmember; Amy Hunter, Councilmember and John Macauley, Councilmember

**Other Town Officials:** D. Mark Caldwell, Highway Superintendent, M. Raschi, Planning Board Member

Others Present: K. O'Neil & P. Rodriguez, Seaboard Solar

Absent: Bill Devine, Supervisor

**Supervisor Devine called the meeting to order @ 8:58 a.m.** Councilmember Atterbury led the pledge to the flag.

A motion by Councilmember Macauley and seconded by Councilmember Atterbury the audited bills be paid. General Fund vouchers numbered 94 - 122 for \$14,172.54; Highway Fund vouchers numbered 65-83 for \$54,109.12. Motion carried.

A motion by Councilmember Hunter and seconded by Councilmember Macauley to accept the regular meeting minutes of 4/7/2022 as presented. Motion carried.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed. Councilmember Atterbury and seconded by Councilmember Hunter to accept both financial reports. Motion carried.

**Information handed out/or acknowledged:**

1. Food Pantry Box- located in the town hall

**Old/New Business:**

HIGHWAY UNIFORM DISCUSSION- RESOLUTION 43-2022-Supervisor Devine forwarded to the board information regarding the Cintas NYS contract dollar amounts. The highway crew have been fitted with the appropriate clothing should the board approve the contract.

WHEREAS the Town Board has met at the time and place at its regular meeting the town board has reviewed the proposed Highway Uniform Contract for the Town; and

WHEREAS, the contract is desirous to provide uniforms for the town union employees as stated in the Union contract section 19.1; and now therefore be it;

RESOLVED this Town Board does hereby accept the agreement with CINTAS and authorizes Highway Superintendent Caldwell to sign the agreement.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Hunter and seconded by Councilmember Macauley and the results were carried with 0 nay, 4 ayes. Roll Call Votes: Deputy Supervisor & Councilmember Bean, aye; Councilmember Atterbury, aye; Councilmember Hunter, aye; Councilmember Macauley, aye; Supervisor Devine, absent.

HIGHWAY REPORT UPDATE- Highway Superintendent Caldwell stated the highway crew has been busy grading roads trying to calm down the roads following the harsh winter.

They have been ditching roads for the County and working in Ambuscade Park to try and finalize the project up there. Water filter has been put in and seeding being done for grass.

With the continued rising cost of fuel prices Highway Superintendent continues to bring to the boards' attention his concerns as the last fuel delivery and estimated fuel usage for the year he will be over budget significantly.

Deputy Supervisor and Councilmember Bean inquired about the fuel being on State contract. Highway Superintendent stated that it is and he gets daily emails that it is continue to rise.

Councilmember Atterbury asked what the latest cost was? Highway Superintendent answered the last bill we paid was \$5.16 per gallon for diesel fuel.

Councilmember Hunter inquired about County rate increasing. Highway Superintendent stated it has by \$2.00.

Highway Superintendent stated they have added funding called a "pothole" fund however there has not been any guidance given for how the money that Groveland has been allocated can be spent.

The roadside mower tractor that is on order will not be available until August unfortunately, the crew will have to utilize the old tractor. It is unknown if the past crew member will return for mowing this year but given the economy and circumstances the Highway Superintendent will use the current crew to minimize the strain on his budget to the best of his ability.

SHORT TERM RENTAL AIR B & B RECENT TRAINING-Mitje Raschi, Planning Board member for the Town of Groveland attended training recently regarding short term rentals and Air B& B and requested privilege of the floor to update the board.

Ms. Raschi reviewed all the issues that have come up regarding the short term rentals and Air B & B's with neighboring property owners in the training. Ms. Raschi stated that she has experienced this firsthand the issue from rental weekly rentals near her home.

Deputy Supervisor and Councilmember Bean asked if this has been discussed with the planning board yet. Ms. Raschi stated not yet but the code officer is aware as the most recent neighbor to hers has one.

Deputy Supervisor and Councilmember Bean state that she remembered a discussion over 2 years or more ago to the planning board was reviewing the Town's Zoning law and this issue was under discussion then. Inquired if there was a model law to follow during the presentation.

Ms. Raschi stated that from the training she attended it was her understanding that this would be a stand-alone law, she is curious to see what Livingston County does as they are trying to obtain taxes via hotel/ occupancy tax from this. There was not a model law during the presentation.

Deputy Supervisor and Councilmember Bean stated it is a requirement for the town laws to be created and reviewed by the planning board then sent on to the town board for final review. It would be her recommendation to review the Town Zoning Law that has been under review along with looking at a stand-alone law with the planning board.

Ms. Raschi stated she would discuss with planning board at their next meeting.

Deputy Supervisor and Councilmember Bean thanked her for her time and stated that the town can assist facilitating contact the planning secretary if necessary to move forward.

Ms. Raschi stated she would be in contact with the Chairman to the planning board and they can move forward from there.

ARPA MONEY USE IDEA DISCUSSION- Deputy Supervisor and Councilmember Bean stated that at last month meeting the board's homework was to come back with ideas moving forward to utilize the ARPA monies in the best interest of the municipality to be fiscally responsible to the taxpayers.

Following the board discussion of building needs, highway equipment, fuel, playground equipment, website and electronic equipment the town board requested Town Clerk to contact ARPA consultant with top 5 items to ensure they meet the criteria for use of monies.

Once the consultant reports back to the Town Clerk she will forward the response to the board for future discussion at the June meeting.

CONTINUED DISCUSSION OF SOLAR ENERGY SYSTEMS LOCAL LAW # OF 2022 –

Deputy Supervisor and Councilmember Bean stated the only change of note is in Section 1. Title in red. All agreed to the change and move to public hearing for the June meeting.

Town Clerk stated with the heightened awareness of solar does the board wish to move the meeting time to the evening for the public hearing? All agreed yes at 7:30pm.

Town Clerk will advertise change of meeting time notice along with the public hearing for the local law.

BUDGET AMMENDMENT RESOLUTION 44 -2022- Town Clerk was notified by the accountant that voucher #54 was not classified properly and would need to be amended. After discussion the accountant felt that the proper classification for the voucher would be Other Government Support line.

**Budget Amendment 2022 GF Budget as follows:**

Increase GF Expenditures - A1989 (Other Gov't Support) \$1,500.00

Decrease GF Expenditure – A1990.4( Contingency) \$1,500.00

Approval requested to reclassify Voucher #54 March 2022 in the amount of \$1,500.00 A1990.4 (Contingency) to A1989 (Other Gov't Support). The original voucher was coded incorrectly.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Hunter and seconded by Councilmember Atterbury and the results were carried with 0 nay, 4 ayes. Roll Call Votes: Deputy Supervisor & Councilmember Bean, aye; Councilmember Atterbury, aye; Councilmember Hunter, aye; Councilmember Macauley, aye. Supervisor Devine, absent.

NYS STANDARD WORK DAY RESOLUTION 45-2022 Town Clerk is in the final stages of preparations for the 2022 Appointed and Elected Board reporting requirements for next month and realized an error in reporting one employee last year on the resolution. NYS Pension and Integrity stated to just have a separate resolution for the person that was accidentally missed as the ROA had been completed as required by the employee last year.

A motion by Councilmember Hunter and seconded by Councilmember Macauley to accept the resolution as presented. Motion carried.

Standard Work Day and Reporting Resolution # 45 -2022								
BE IT RESOLVED, that the Town of Groveland location code 30533 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:								
TITLE	Standard Work Day Hrs/day	Name	register #	SS#	Term Begin/Ends	Record of Activities Result	Tier 1 (check for Tier 1 only)	Check if not * completed time keeping system
<b>Elected Officials</b>								
<b>Appointed Officials</b>								
Zoning Board Member	6	Pattie Johnston			1/1/2021-12/31/2026	0.11		
On this 12th day of May 2022 _____, Town Clerk Date enacted: May 12, 2022								
I, Kimberly Burgess, clerk of the governing board of the Town of Groveland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 12th of May, 2022 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.								
I further certify that the full board, consists of five members, and that four of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.								
* Those that did not do record keeping we asked but chose not to participate								
IN WITNESS WHEREOF, I have hereto Set my hand and the seal of the Town of Groveland.								
Affidavit of Posting: I _____, being duly sworn, deposes and says that posting of the Resolution began on 05/12/2022 and continued for at least 30 days. That the Resolution was available to the public on the:								
<input type="checkbox"/> Employer's Website @ www.grovelandny.org - under Public Notices <input type="checkbox"/> Official sign board at the main front entrance								
								Town Clerk Seal

## **Supervisor Communication: Deputy Supervisor Bean updated on behalf of the Supervisor**

- ADA push button door – Complete
- Fred and Jean Ingalls have been the Town of Groveland’s 2022 nominees for Seniorama May 9, 2022. Deputy Supervisor gave the bio to the board to read that was read at the presentation on the Ingalls’ they had a great time, it was quite an honor for them, she was glad to be a part of it.
- Ambuscade Park direction sign at Rosebrugh Rd has been finalized, along with the kiosk at the park from the Eagle Scout.
- Supervisor newsletters have been sent out
- President for the Fire Department is waiting on paperwork and with the Supervisor not being at the meeting felt it best to postpone until June to have the Fire Department financials and discuss the impending contract.

## **Other Business:**

Town Clerk inquired about reservations for the park and presented a template for the use of the pavilion along with another from municipality. Town Clerk also asked about cleaning of the bathrooms and who would be a contact person should an issue arise during a reserved event. Board discussed contacting FLDDSO who cleans the town hall and see how much they would charge for the service.

Discussed the need to speak with the Highway Superintendent to see if paid via “on call” for a reserved event if his Deputy or one of the highway crew would be willing to be the contact person for a reserved event. Deputy Supervisor Bean will speak with Highway Superintendent and follow up at the June meeting with the board.

Deputy Supervisor and Councilmember Bean gave the Town Clerk a name for either the Planning or Zoning Board if a position becomes available.

Town Clerk stated that the insurance competitive bid is due this year, does the board wish to move forward with this.

Board discussion- Yes please do.

A motion by Councilmember Atterbury and seconded by Councilmember Hunter to adjourn the meeting. Motion carried. Meeting adjourned 10:34 a.m. The next meeting will be the regular meeting June 09, 2022 @ 7:30 p.m. at the town hall and is open to the public. Motion carried.

Kimberly Burgess, Town Clerk

Town of Groveland

Dated: May 12, 2022