

The regular meeting of the Groveland Town Board was held on Thursday June 13, 2024 at the Town Hall.

Present: Bill Devine, Supervisor; Sandra Bean, Deputy Supervisor and Councilmember; Amy Hunter, Councilmember; John Macauley, Councilmember and Bill Przysinda, Councilmember
Other Town Officials: Tanner Harvey, Highway Superintendent

Bill Devine, Supervisor called the meeting to order @ 9:05 a.m. Supervisor Devine led the pledge to the flag.

A motion by Councilmember Bean and seconded by Councilmember Przysinda the audited bills be paid. General Fund vouchers numbered 110-134 for \$10,161.28; Highway Fund vouchers numbered 84- 101 for \$37,374.08. Motion carried unanimously.

A motion by Councilmember Macauley and seconded by Councilmember Bean to accept the regular meeting minutes of 5/09/2024 as presented. Motion carried unanimously.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received. Councilmember Bean and seconded by Councilmember Macauley to accept both financial reports. Motion carried unanimously.

Information handed out/or acknowledged: None

Old/New Business:

RETIREMENT RESOLUTION 40-2024- Board reviewed the list, Social security and membership numbers were not listed for security reasons.

A motion by Councilmember Bean and seconded by Councilmember Hunter to accept the resolution as presented. Motion carried unanimously.

| Standard Work Day and Reporting Resolution # 40-2024 | | | | | | | |
|---|---------------------------|-------------------|------------|-----|-----------------------|-----------------------------|--------------------------------|
| BE IT RESOLVED, that the Town of Groveland location code 30533 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body: | | | | | | | |
| TITLE | Standard Work Day Hrs/day | Name | register # | SS# | Term Begin/Ends | Record of Activities Result | Tier 1 (check for Tier 1 only) |
| Elected Officials | | | | | | | |
| Town Councilmember | 6 | Sandra Bean | | | 01/01/2024-12/31/2027 | 1.45 | |
| Town Councilmember | 6 | William Przysinda | | | 01/01/2024-12/31/2027 | 0.39 | |
| Highway Superintendent | 8 | Tanner Harvey | | | 01/01/2024-12/31/2024 | 32.1 | |
| Town Clerk/ Tax Collector | 6 | Kimberly Burgess | | | 01/01/2024-12/31/2024 | 19.02 | |
| Appointed Officials | | | | | | | |
| Deputy Supervisor | 6 | Sandra Bean | | | 01/01/2024-12/31/2024 | 0.19 | |
| Planning Board Chairman | 6 | Randy Clymo | | | 01/01/2024-12/31/2024 | 0.72 | |
| ZBA Board Chairman | 6 | Pattie Johnston | | | 01/01/2024-12/31/2024 | 0.11 | |
| Code Enforcement/ Zoning | 6 | Ronald Maxwell | | | 01/01/2024-12/31/2024 | 19.5 | |
| Historian | 6 | Chelsey Aten | | | 01/01/2024-12/31/2024 | 2.56 | |
| Supervisor Secretary | 6 | Trista Tozier | | | 01/01/2024-12/31/2024 | 3.17 | |
| Planning/Zoning Board Sec | 6 | Trista Tozier | | | 01/01/2024-12/31/2024 | 1.38 | |
| On this 13th day of June 2024, Town Clerk Date enacted: June 13, 2024 | | | | | | | |
| I, Kimberly Burgess, clerk of the governing board of the Town of Groveland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 13th day of June, 2024 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. | | | | | | | |
| I further certify that the full board, consists of five members, and that five of such members were present at such meeting and that five of such members voted in favor of the above resolution. | | | | | | | |
| * Those that did not do record keeping we asked but chose not to participate | | | | | | | |
| IN WITNESS WHEREOF, I have hereto Set my hand and the seal of the Town of Groveland. | | | | | | | |
| Affidavit of Posting: I, _____, being duly sworn, deposes and says that posting of the Resolution began on 06/14/2024 and continued for at least 30 days. | | | | | | | |
| That the Resolution was available to the public on the: | | | | | | | |
| <input type="checkbox"/> Employer's Website @ www.grovelandny.org - under Public Notices <input type="checkbox"/> Official sign board at the main front entrance | | | | | | | |
| | | | | | | Town Clerk Seal | |

BUDGET AMENDMENT RESOLUTION 41-2024- The accountant requested the amendment as the ARPA monies were recognized as an inter-fund transfer at the end of 2023 and eventually closed into fund balance ending 12/31/2023.

Increase/ Decrease 2024 Budget Revenues & Expenditures GF & HF as follows

Decrease GF Revenue – A4089 (Federal Aid- other) \$212,275
Decrease GF Expenditure- A9901.9. (Interfund Transfer) \$212,275

Increase HF Revenue – DA5730 (BAN Proceeds) \$3,548
Increase HF Expenditure- DA5130.2 (Machinery Equipment) \$3,548

Decrease HF Revenue- DA2801(Interfund Revenue) \$212,275

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilmember Bean and seconded by Councilmember Hunter and the results were carried with 0 nay 5 aye votes. Roll Call Votes: Supervisor Devine, aye; Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley aye and Councilmember Przysinda, aye.

BAN #1 2024 RESOLUTION 42-2024- Attorney DiMatteo prepared the resolution for the BAN for the 2024 Peterbilt.

WHEREAS, all Board Members, having due notice of said meetings, and that pursuant to Article 7, Section 104 of the Public Officers Law, said meetings were open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Town Board of the Town of Groveland has determined it to be in the best interest to utilize remaining ARPA funds and finance the purchase of a new 2024 Peterbilt Truck with Viking plow equipment, light and body upgrades with a Bond Anticipation Note No. 1 of 2024 in the amount of \$67,359.96, for a total purchase price of \$279,634.80; and

WHEREAS, the Town Board seeks to retain the services of Town Attorney David DiMatteo to request bid proposals for BAN No. 1 of 2024 from Five Star Bank, Tompkins Community Bank N.A., M & T Bank, Community Bank, N.A., and the Bank of Greene County; and

WHEREAS, the note date of the \$67,359.96 Bond Anticipation Note Number 1 of 2024 will be the 19th day of June, 2024.

NOW ON MOTION OF Councilmember Bean which has been duly seconded by Councilmember Macauley, now therefore be it

RESOLVED, that the Town Board of the Town of Groveland hereby authorizes the purchase of 2024 Peterbilt Truck with Viking plow equipment, light and body upgrades and partially finance the transaction with Bond Anticipation Note No. 1 of 2024 in the amount of \$67,359.96; and be it further

RESOLVED, that the Town Board of the Town of Groveland hereby authorizes Town Attorney David DiMatteo to request bid proposals for BAN No. 1 of 2024 from Five Star Bank, Tompkins Community Bank N.A., M & T Bank, Community Bank, N.A., and the Bank of Greene County; and be it further

RESOLVED, that the Supervisor of the Town of Groveland is hereby authorized to execute any and all documents required to issue Bond Anticipation Note No. 1 of 2024 and to secure the purchase of a certain 2024 Peterbilt Truck, VIN: 1NPTLP0X8RD899571 with Viking plow equipment, light and body upgrades.

Ayes 5

Nays 0

Quorum Present: Yes

HEALTH INSURANCE SMALL GROUP RECERTIFICATION- Supervisor Devine forwarded the anticipated insurance rates for beginning 12/2024 which is approximately 13% increase. It is a bit early for this however the town also does have to do the small group recertification as well. This was done last time after the union contract had begun and the budget had started. As this is earlier this year am requesting the town board's approval.

A motion by Councilmember Bean and seconded by Councilmember Hunter for the small group recertification paperwork to be filled out and returned. Motion carried unanimously.

WIIA GRANT RESOLUTION 43-2024- Municipal Solutions has been contacted and the town can apply for the WIIA grant to assist in the difference in money for the water district project.

WHEREAS, the Town of Groveland Town Board supports the submission of a New York State Water Infrastructure Improvement Act (WIIA) grant application on behalf of the Town for a Water District #1 improvement project, hereinafter referred to as the "Project"; and

WHEREAS, the New York State Environmental Facilities Corporation (EFC) administers grants to assist municipalities in funding water infrastructure projects that improve water quality and protect public health; and

WHEREAS, an Engineering Report entitled "Final Map, Plan and Report for the Town of Groveland Water District No. 1," dated June 2024, recommends implementing the Project to help improve water quality and protect public health; and

WHEREAS, a bond resolution has been adopted for this project in the amount of \$6,405,000. The Town has received a grant commitment from Rural Development in the amount of \$2,500,000, a low interest loan commitment in the amount of \$3,899,000 and the Town anticipates a \$6,000 application contribution towards this project.

WHEREAS, the project was put out to bid and bids came in higher than originally estimated, resulting in a new project budget of \$9,100,000

NOW, THEREFORE BE IT RESOLVED, that the Town Board anticipates seeking a WIIA grant of at least \$2,695,000 to fully fund the \$9,100,000 project along with the funding sources already referenced above.

BE IT FURTHER RESOLVED, that the Town Board authorizes the Town Supervisor to execute the application and any award or contract documents for Water Infrastructure Improvement Act grant funds from the NYS Environmental Facilities Corporation (EFC).

BE IT FURTHER RESOLVED that the Town of Groveland Board fully supports the Project and the submission of the WIIA grant application by Municipal Solutions Inc on behalf of the Town to improve water quality and protect public health while still being affordable to the WD #1 users.

Introduced by: Councilmember Bean

Seconded by: Councilmember Macauley

Voting Aye: Supervisor Devine, Councilmember Bean, Councilmember Hunter, Councilmember Macauley, and Councilmember Przysinda

Voting Nay: None

HIGHWAY REPORT- Highway Superintendent Harvey reported the crew is hauling CHIPS stone for road work to be done on Davis, Adamson, Rosebrugh, Lee and Barber Hill Road.

Rented an excavator to do some work that the equipment the town-owned would not do, been able to accomplish quite a few projects while the piece of equipment has been rented. The highway superintendent stated that should the town wish to purchase the rented equipment the cost of the rental would be deducted from the end cost of the equipment.

The highway superintendent updated the board that the town received the money from the auctioned items and was close to the quoted price from RTI Auction the board received.

The highway superintendent stated the applications are due by June 15th and would like a board member to assist in the interview process, as he would like to hire before the next board meeting. He understands it does require final board approval.

Board members inquired into the applications received if any and the process.

Councilmember Bean offered to sit with interviews. All board members agreed.

A motion by Councilmember Bean and seconded by Councilmember Hunter to hire an employee with a start date of July 1, the rate of pay, and final board approval at the regular town board meeting July 11, 2024. Motion carried unanimously.

SURPLUS RESOLUTION 44-2024-

WHEREAS the Town Board has met at the time and place at its regular meeting the town board has reviewed the proposed surplus list, now therefore be it;

Surplus:

- 1-White Metal Storage Trailer 8'x8'x20'

RESOLVED the items to be declared surplus as the items are no longer of use to the town, and authorize the sale or disposition if no monetary value. Any sold items must turn an itemized slip in with payment to the town.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilmember Bean and seconded by Councilmember Hunter and the results were carried with 0 nay, 5 aye votes. Roll Call Votes: Supervisor Devine, aye; Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley aye and Councilmember Przysinda, aye.

EXECUTIVE SESSION- Councilmember Macauley made a motion to go into executive session, seconded by Councilmember Bean for matters relating to medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal. Motion carried unanimously.

The board asked the Highway Superintendent and the Town Clerk to attend.

Board entered executive session at 9:41 a.m.

A motion by Councilmember Hunter seconded by Councilmember Przysinda to close the executive session with no action taken. Motion carried unanimously.

Returned to regular session at 10:02 a.m.

Supervisor Communication:

Supervisor Devine gave the board the update regarding the water district, it is the hope to hold a meeting with property owners in the water district in the next 2-3 weeks regarding funding and the status of the project.

Supervisor Devine had communication with the County Administrator Coyle regarding the grant the town applied for the playground. It was stated that the county administrator had not seen the application that was filed yet but he would contact the supervisor ASAP with information.

Other Communication: Code Officer Maxwell was present for the meeting to update the town board on the happening in the town as it relates to the code office.

Town Clerk Burgess requested on behalf of the Earth Day Committee to place a thank you ad for the businesses that helped with Earth Day. The ad was approved by the committee chair, Pete Dolan. A motion by Councilmember Hunter and seconded by Supervisor Devine to place a thank you ad in the Genesee Valley Penny Saver. Motion carried unanimously.

A motion by Councilmember Bean and seconded by Councilmember Hunter to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:07 a.m. The next meeting will be the regular meeting July 11, 2024 @ 9:00 a.m. at the town hall and is open to the public. Motion carried unanimously.

Kimberly Burgess, Town Clerk
Town of Groveland
Dated June 13, 2024