

**The regular meeting of the Groveland Town Board was held on Thursday June 11, 2020 at the Town Hall.**

**Present:** Bill Carman, Supervisor; Bill Devine, Town Councilmember & Deputy Supervisor; Steve Atterbury, Councilmember; Ron Niedermaier, Councilmember; Amy Phelps, Councilmember

**Excused: Other Town Official's in Attendance:** D. Mark Caldwell, Highway Superintendent

**Other Attendees:**

**Absent:**

**Supervisor called the meeting to order @ 6:35 p.m.** Supervisor Carman asked Councilmember Atterbury to lead the pledge to the flag.

A motion by Councilmember Phelps and seconded by Councilmember Atterbury the audited bills be paid. General Fund vouchers numbered 120- 147 for \$12,634.82; Highway Fund vouchers numbered 87- 105 for \$21,169.00. Motion carried unanimously.

A motion by Councilmember Atterbury and seconded by Councilmember Phelps to accept the regular meeting minutes of 05/14/2020 approved as presented. Motion carried unanimously.

Supervisor forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed. Councilmember Niedermaier and seconded by Councilmember Atterbury to accept both financial reports. Motion carried unanimously

**Information handed out/or acknowledged:**

**Old/New Business:**

HIGHWAY REPORT- Highway Superintendent Caldwell reported today while the crew was working on Bath Road a large tree limb that was rotten at the base fell onto the new Peterbilt crushing a portion of the cab and he has contacted the insurance company for repair.

The crew has been working on Bath Road digging out stumps to widen out some of the narrow areas on the road.

Gravel has been put down on Swan Hill Road on some narrow areas in preparation for oil and stoning. Hauling of brine has been started for the application on the dirt roads.

A cross over pipe has been replaced on Aten Road near the lemon property.

Cemetery mowing and spraying around headstones continues along with roadside mowing that began June 1<sup>st</sup>.

The crew has put two driveway pipes in for the county however not much work has come from the county this year to date.

Highway Superintendent Caldwell discussed with the board the highway budget and where it stands as it relates to personnel and CHIPS monies moving into 2021.

CORONAVIRUS UPDATE- Supervisor Carman stated to date there are no new positive cases, one active case and 1 more death bringing the total numbers of deaths to 8 as of June 10, 2020. The numbers Supervisor Carman was given as of June 7, 2020 are 119 positives and 5,056 negatives. Councilmember Phelps added they negative are currently at 5647 negative with 110 people recovered.

The Supervisor continues to receive updates when necessary from the County. Phase 3 begins 6/12/2020 for tattoo parlor, tanning salons, nail salons and inside dining.

Supervisor Carman discussed with the board his decision at the county level of his nay vote on across the board reopening of Livingston County businesses. The major area for concern was the Governor threat of removing all State issued licenses to the business/ individual who violated the phased reopening. This meant liquor licenses, cosmetology licenses and other could have been removed without the ability for the business/ individual to work if removed thus causing a larger problem.

Town Clerk inquired if the board wanted to continue the Zoom subscription. All board members agreed to either cancel or suspend and resume if needed again.

WATER FILL STATION RESOLUTION 42-2020- Supervisor Carman has been in contact with Jason Foote from Clarke Patterson Lee regarding the bid from Crosby Brownlie.

Board Discussion: The town board has reviewed their qualifications and have discussed their bid in detail as Crosby Brownlie is the lowest bidder. The bid received is a true representation of the costs to complete this project and that the contractor is qualified to complete the Contract. The amount is slightly higher than what the Town had budgeted for the project are confident there are some cost savings measures that can be implemented after the project is awarded to reduce the final project cost in the future.

WHEREAS this Town Board does hereby acknowledges the amount of the Bid submitted for the Bulk Water Fill Station; and

WHEREAS the bid specifications were advertised and the bid submitter did follow and meet all specs listed; and now therefore be it;

RESOLVED this board has awarded the Bulk Water Fill Station project job to Crosby-Brownlie, Inc. in the amount of \$64,200.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Atterbury and seconded by Councilmember Devine and the results were carried with 0 nay, 5 ayes. Roll Call Votes: Supervisor Carman, aye; Councilmember Devine, aye; Councilmember Atterbury, aye; Councilmember Phelps, aye; Councilmember Niedermaier, aye.

SEQRA NOTICE OF INTENT TO SERVE AS LEAD AGENCY- RESOLUTION 43-2020-

Supervisor Carman is in receipt of the SEQRA for the proposed Water District #1 that he will need to sign stating that the Town is acting as lead agency in this project.

On motion of Councilmember Atterbury, seconded by Councilmember Phelps, the following resolution was adopted by the Town Board of Groveland, New York:

**Whereas**, the Town Board has proposed improvements for the Town of Groveland Water District No. 1 and the formation of said District, including the installation of approximately 74,700 linear feet of 4", 6", 8", and 12" water main on portions of Adamson Road, Bailey Road, Bennett Hill Road, Barber Hill Road, Dantz Road, Dennison Road, Gamble Road, Groveland Road (CR 10), Groveland Station Road (NYS 63), Hilltop Drive, Hunt Hill Road, Lakeville Groveland Road (CR 48), Lee Road, Logan Road, Morris Road, Sonyea Road (NYS 36), and Turner Road. The water main will serve approximately 180 residential, commercial, and agricultural properties; and

**Whereas**, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the Town Board of Groveland intends to serve as Lead Agency for SEQRA review of this Type 1 Action and will determine if the proposed action will have a significant effect on the environment; and

**Whereas**, the Lead Agency will undertake a coordinated review of this proposed action.

**Now Therefore Be It Resolved**, that the Town Board hereby designates its intention to serve as Lead Agency for the proposed action and will circulate Lead Agency Notice along with Part 1 of the Long Form Environmental Assessment Form and any other supporting documentation to all Involved Agencies. These agencies shall be given 30 days from the mailing of the Lead Agency Notice to consent. Interested Agencies will be given notice, but not required to consent pursuant to 6 NYCRR Part 617.6.

**VOTE- AYES: 5      NOES: 0      ABSENT: 0**

PROPOSED WATER DISTRICT #1 UPDATE- Supervisor Carman is receipt of an update of estimated cost for the water district annual usage and income survey information from Eric Weis with Clarke Patterson Lee. Mr. Weis stated the project cost continues to maintain at the original estimated annual cost during the preliminary stages of waterline discussion.

The primary stumbling block has been related to the income survey, as door to door visits have not been possible due to Covid. G&G has sent out 2 separate mailers and hopes to start the door-to-door in early to mid-June following the letter of approval from the Supervisor. The map has the updates to the line that have been discussed previously.

The Health Department was able to get the information needed to issue a letter related to health and sanitary concerns. That letter was sent to Municipal Solutions for the funding application, and was required in order to be eligible for poverty level funding.

Board discussion:

NYS STANDARD WORK DAY RETIREMENT – RESOLUTION 44-2020 Board reviewed the list with additional employee calendars passed around for board signatures. Social security and membership numbers not listed for security reasons.

A motion by Councilmember Atterbury and seconded by Councilmember Niedermaier to accept the resolution as presented. Motion carried unanimously.

Standard Work Day and Reporting Resolution # 44 -2020								
TITLE	Standard Work Day Hrs/day	Name	register #	SS#	Term Begin/Ends	Record of Activities Result	Tier 1 (check for Tier 1 only)	Check if not * completed time keeping system
<b>Elected Officials</b>								
Supervisor Secretary	6	William Carman			1/1/2020- 12/31/2023	3.17		
Town Clerk/ Tax Collector	6.5	Kimberly Burgess			1/1/2020-12/31/2023	19.02		
<b>Appointed Officials</b>								
Historian	6	David Carman			1/1/2020-12/31/2020	0.64		
Planning Board Chairman	6	Seth Burnette			1/1/2020-12/31/2020	0.225		
Code Enforcement Officer	6	Ronald Maxwell			1/1/2020-12/31/2020	19.5		
Assessor	6	Daniel Stanford			1/1/2020-12/31/2020	6.39		
Supervisor Secretary	6	Sandra Bean			1/1/2020-12/31/2020	3.52		
Planning Board Member	6	Randy Clymo			1/1/2020-12/31/2024	0.72		

On this 11th day of June 2020 \_\_\_\_\_, Town Clerk Date enacted: June 11, 2020

I, Kimberly Burgess, clerk of the governing board of the Town of Groveland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 11th of June, 2020 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of five members, and that five of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

\* Those that did not do record keeping we asked but chose not to participate

IN WITNESS WHEREOF, I have hereto Set my hand and the seal of the Town of Groveland.

Affidavit of Posting: I, \_\_\_\_\_, being duly sworn, deposes and says that posting of the Resolution began on \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the:

Employer's Website @ www.grovelandny.org - under Public Notices

Official sign board at the main front entrance

Town Clerk Seal

AMBUSCADE PARK- A lot of progress has been made to move forward at the park. The Thompson family has contacted the Town Clerk and notified her that they are signing the document prepared by the town attorney to donate a portion of their property to the town and will be dropping it off ASAP.

The town has obtained a temporary certificate of completion for the pavilion at the park. Our insurance agent recommends that we add this to our policy from the builder's risk policy that the town had previously. The agent needs to know the value the board wants on the building.

**Board Discussion:**

Councilmember Devine stated we have approximately \$40,000 into the materials and as the town did not have to pay for labor he thinks that it is not unreasonable to double that amount for the value.

Supervisor stated that amount would be \$80,000. All agreed to that amount, Town Clerk will notify our insurance agent of the board's decision.

The next step will be the septic and the accessible parking lot area. The electric is currently being worked on.

Town Clerk stated prior to the removal of the old pavilion anyone wishing to reserve the pavilion would contact the town clerk for a reservation and provided the board with the old reservation and rules for the park.

Board discussion: Rules can remain the same but the reservation aspect of the park will need to wait until the septic and parking areas are finalized.

Supervisor inquired with Councilmember Phelps about the tables that were discussed at last month's meeting.

Councilmember Phelps stated they are ordered and is waiting to hear when they are ready to pick up. Councilmember Phelps also stated that she is excited that we are this far along and hopefully the town can look into a memorial brick sale around the holidays to create a memorial pathway. Councilmember Phelps will research the brick information and follow up with the board.

Supervisor communication:

Courts remained closed and it looks that they may not hold court until September 1, 2020  
Town Clerk's Office will remain by appointment only until July 1, 2020. This will allow for sneeze guards to be in place and following the guidelines of re-openings in NYS from the Governor's office.

Other Communications:

Town Clerk stated that there is legislation that if a property owner is delinquent in their taxes they will lose their STAR exemption. Once the exemption is removed and the owner is up to date on their taxes they will have to apply for the STAR credit. The State will be checking in with the local jurisdiction to the status of properties as it relates to delinquent taxes.

A motion by Councilmember Atterbury and seconded by Councilmember Niedermaier to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:30 p.m. The next meeting will be the regular meeting July 9, 2020 @ 6:30 p.m. at the town hall and is open to the public. Motion carried unanimously.

Kimberly D. Burgess, Town Clerk  
Town of Groveland  
Dated: June 11, 2020