

The regular meeting of the Groveland Town Board was held on Thursday April 7, 2022 at the Town Hall.

Present: Bill Devine, Supervisor; Sandra Bean, Deputy Supervisor and Councilmember; Amy Hunter, Councilmember

Other Town Officials: T. Tozier, Supervisor Secretary, T. Harvey Union Steward

Others Present: R. Niedermaier, M. Horn -MRB Group

Absent: Steve Atterbury, Councilmember and John Macauley, Councilmember

Supervisor Devine called the meeting to order @ 9:03 a.m. Supervisor Devine led the pledge to the flag.

A motion by Councilmember Hunter and seconded by Councilmember Bean the audited bills be paid. General Fund vouchers numbered 63-93 for \$11,518.15; Highway Fund vouchers numbered 46- 64 for \$13,235.85 and Fire District Fund Voucher Number 1 for \$119,240.72. Motion carried.

A motion by Councilmember Bean and seconded by Councilmember Hunter to accept the regular meeting minutes of 3/10/2022 as presented. Motion carried.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed. Councilmember Hunter and seconded by Councilmember Bean to accept both financial reports. Motion carried.

Information handed out/or acknowledged:

1. Food Pantry Box- located in the town hall
2. 2022 Tax Collection Closed with 35 unpaid properties being returned to Liv Co Treasurer

Old/New Business:

ARPA CONSULTANT DISCUSSION- Supervisor Devine introduced Matt Horn representing MRB group.

Mr. Horn reviewed the ARPA funding prescriptions as they have been many changes in the law. The original law created a lot of difficulty for small municipalities like Groveland to utilize but with the updated law it makes it much more accessible for allowable use. The money that the town has been received needs to utilize prior to the end of 2024 and is recommended to be used for items such as capital projects or equipment. MRB can assist in the filing process of the annual required paperwork along with creating guidance on input on use or creating tracking of use. Mr. Horn stated that ARPA monies can be used to pay for consultants for ARPA as well. Mr. Horn asked if there were question regarding the quote provided.

Councilmember Bean asked about other municipalities they are currently working with MRB. Mr. Horn stated a lot in Ontario County not to many in Livingston. Councilmember Bean asked about required public hearing following any use of ARPA monies. Mr. Horn stated that using ARPA money would require the town to follow their procurement policy and he was not aware of a specific requirement that required a public hearing. Mr. Horn also stated that the town can also go back to March of 2021 to utilize for past reimbursement that they would be able to assist with. Councilmember Bean inquired if the additional services would add to the quote provided. Mr. Horn stated no all is included in the proposal, there is not an additional fee. Councilmember Bean stated that the board should review the other proposals as well. Supervisor agreed and asked the board if they had anymore question. Supervisor thanked Mr. Horn for his time and that the town would be in contact with an answer.

Supervisor Secretary Trista Tozier was present to discuss the remaining proposal and discussions with the town accountant regarding ARPA monies moving forward. Councilmember Hunter stated that MRB seems to be an ideal situation for the town. Supervisor Devine like having a consultant that can assist from filling and create tracking along with giving the town guidance on best practice. Supervisor Secretary like the ability of MRB to assist as this is an involved tasks of multiple people and departments.

A motion by Councilmember Hunter to approve the proposal as presented by MRB Group for ARPA consulting services, seconded by Councilmember Bean. Motion carried.

RESOLUTION 40-2022 APPROVAL OF BOND ANTICIPATION NOTE- The town board requested the town attorney to begin preparation of Bond Anticipation Note for purchase of a new 2022 JOHN DEERE 6105E 4WD with a 22-Foot Mower and a Ferris IS600Z Zero-Turn mower with 48-inch cutting deck. To update the 25 year old roadside mowing tractor and 14 year old Zero turn.

WHEREAS, all Board Members, having due notice of said meetings, and that pursuant to Article 7, Section 104 of the Public Officers Law, said meetings were open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Town Board of the Town of Groveland seeks authorization to bid the debt of the 2022 John Deere 6105E 4WD with a 22-foot mower attachment and a Ferris IS600Z Zero-turn mower with 48-inch cutting deck through a Bond Anticipation Note (BAN No. 1 of 2022) of \$146,213.60; and

WHEREAS, the Town Board of the Town of Groveland seeks to retain the services of Town Attorney David DiMatteo to request bid proposals for BAN No. 1 of 2022 from Five Star Bank, the Bank of Castile, Community Bank N.A., M & T Bank, and Greene County Commercial Bank; and

WHEREAS, the note date of the \$146,213.60 BAN No. 1 of 2022 shall be the 21st day of April, 2022.

NOW ON MOTION OF Councilmember Hunter which has been duly seconded by Councilmember Bean, now therefore be it

RESOLVED, that the Town Board of the Town of Groveland hereby authorizes the financing of a Bond Anticipation Note for the purchase of the 2022 John Deere 6105E 4WD with a 22-foot mower attachment and a Ferris IS600Z Zero-turn mower with 48-inch cutting deck; and be it further

RESOLVED, that the above-mentioned note is being financed by the issuance of a Bond Anticipation Note, known as Bond Anticipation Note No. 1 of 2022 for \$146,213.60; and be it further

RESOLVED, that the Town Board of the Town of Groveland hereby retains the services of Town Attorney David DiMatteo to request bid proposals for BAN No. 1 of 2022 from Five Star Bank, the Bank of Castile, Community Bank N.A., M & T Bank, and Greene County Commercial Bank.

Ayes 3

Nays 0

Absent 2

Quorum Present: Yes

HIGHWAY UNIFORM DISCUSSION- Supervisor Devine asked Tanner Harvey to be present at the meeting as the union steward for the discussion for what they wish to have for uniforms.

Mr. Harvey stated the union wishes to have a uniform company provide service again, if they were to receive once a year stipend and shirts or pants get ruined they would have to replace and money may not last as with a service they will replace the ruined clothing the following week. Mr. Harvey has been in contact with Cintas which has NYS State contract for servicing.

Councilmember Bean inquired what you are currently wearing now. Mr. Harvey responded with the union employees are providing are own right now. Mr. Harvey stated jeans in winter, shorts in summer. When working for the County no shorts are allowed. Supervisor stated that was accurate.

Councilmember Hunter inquired how things went with ending the UniFirst contract. Supervisor Devine stated the ended quicker than expected thus why the board needs to make a decision moving forward on what to provide to the union employees.

Councilmember Bean stated that it appears to her that OSHA is changing their rules and the vest are getting to be out dated for safety reason. The board may want to consider this as well when reviewing any contract.

Supervisor Devine really does not want to have to sign a contract but will review with board prior to any decision being made.

Supervisor Devine stated that if the board moved forward with Cintas that they would come directly to the town and fit each employee.

Supervisor thanked Mr. Harvey and stated he would be in contact with the Cintas representative to follow up regarding the quote and additional information the board would require to move forward.

SURPLUS EQUIPMENT- RESOLUTION 41-2022- Town Clerk notified the board of highway items that are no longer in use.

WHEREAS the Town Board has met at the time and place at its regular meeting the town board has reviewed the proposed surplus list, now therefore be it;

Surplus:

- 1- 1991 Osh Kosh Tank Truck
- 1-1973 Fruehauf Tank Trailer
- 1- Fork Lift outside use
- 1- 2008 Ferris Mower
- 1- 1973 John Deere Backhoe

RESOLVED the items to be declared surplus as the items are no longer of use to the town, and authorize the sale or disposition if no monetary value. Any sold items must turn an itemized slip in with payment to the town.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Hunter and seconded by Councilmember Bean and the results were carried with 0 nay, 3 ayes. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye. Councilmember Atterbury, absent and Councilmember Macauley, absent.

HIGHWAY REPORT UPDATE- Supervisor Devine updated the Board on behalf of the Highway Superintendent as he was unable to attend the meeting the happenings in the highway department.

The highway crew has been busy cleaning up the driveway at Lakeview Cemetery placing gravel down and fixing potholes.

The highway crew has been taking down the snow fence and removing the snow plow equipment.

The excavator has been taken to have the transmission repaired as discussed at last meeting.

in length per row in length which is only a small portion but would open a significant number of graves. Mr. Snyder would be able to layout each grave so there would not be the need to hire Greaver and Ward again as we already have the mapping for the road as our crew would create a dead end road for now. Highway Superintendent Caldwell would work with Mr. Snyder on the project. We may have a minor fee for the layout of pins with Highway and lines with Highway Superintendent but remainder of road work would be done by highway crew. Mr. Snyder also stated that are cost for cemetery plots are low and have not changed since the town took over, it would be his recommendation that once the extension if approved is finalized the town consider an increase in cost for sale of plot price.

A motion by Councilmember Bean approved cemetery extension in Lakeview Cemetery as outlined above to be performed by Joe Snyder and Town of Groveland Highway Department, seconded by Councilmember Hunter. Motion carried.

Supervisor Communication:

- Supervisor Devine state the parts required for the push button ADA door have been ordered just waiting for them to come in for installation.
- The County has been vigorously working on the broad band initiative in Livingston County. There is a large map in the Town Clerk office to place an address if you have poor service. Supervisor Devine will be going back to the County with these addresses to update so we can assist in providing services to our residents as well in the future if possible. They are also inquiring about cellular service quality, if anyone wishes to pass along their information please do that as well. The Light up Livingston initiative is also on the front page of the town website for any community members wishing to get information that way as well.
- Material for the bathrooms have been delivered to the park and BOCES will be in the final stages to finish the project. Carman electric is installing the well pump for the well so that when it is time to test the water connections that BOCES is working on they have the availability to do so. Fingers crossed there will be water there by May 1st.
- Supervisor Devine has been in contact with both the attorney and the engineer regarding the water district to see where things stand, the attorney has had some inquiries for paperwork which is normal but no other updates. The Supervisor is concerned with the cost of inflation the feasibility of the project to even move forward and why he contacted the engineer as well. At this point the town cannot even draw plans until the State Comptroller approves the paperwork for the district. It is a concern amongst all but the feeling is that the economy will balance out and calm prior to the district construction beginning.
- The 2022 Seniorama recipients this year are Fred and Jean Ingalls
- The Groveland Fire Department will be providing the Financial report for the May board meeting.
- Mr. Rutigliano provided an application for Craig Colony historical site for the board's review that was lacking substance.

Board discussion: Reviewed the application but agreed with the Supervisors finding of lack of information regarding substance of grant application to feel comfortable pursuing.

Other Business:

Town Clerk Burgess stated that an email came from the AED Company that manages our AED monthly monitoring and medical direction subscription is due in 90 days. The cost can be renewed for 5 year or 1 year how does the board wish to proceed.

Board discussion- continue for 1 year as the AED can no longer be purchased but accessories can be.

An email came from Livingston County regarding Earth Day, it will be recognized from April 16-30 this year. The town does not have the time to organize an event this year but will place on the town website.

A motion by Councilmember Hunter and seconded by Councilmember Bean to adjourn the meeting. Motion carried. Meeting adjourned 10:15 a.m. The next meeting will be the regular meeting May 12, 2022 @ 9:00 a.m. at the town hall and is open to the public. Motion carried.

Kimberly Burgess, Town Clerk
Town of Groveland
Dated: April 7, 2022