

Town of Groveland - 200th Anniversary Celebration

Vendor/Exhibitor Instructions

Event Date: September 7, 2013 @ 11am – 9p.m.

Dear Vendor/Exhibitor:

The Town of Groveland 200th Anniversary committee would like to extend an invitation to you to become one of the vendors to participate in our final celebration on September 7, 2013 at the Ambuscade Park located at 5440 David Gray Hill Road; Rain or Shine.

We are offering outside spaces of 10x10 foot lots for \$35. Additional footage can be added at \$20 a lot based on availability. Spaces are limited and the application process will be a first come first served. Vendors will be able to set up on the day of event starting at 7:00 a.m. You will need to be cleaned up that evening or by Noon the day following the celebration. We will NOT have overnight security.

Utilities are limited as you are required to supply your own if needed, i.e. but not limited to: tent, lighting, generator and waste receptacles. A non refundable fee is due upon application submittal mailed to Town of Groveland - checks or money order made out to Town of Groveland. If additional questions; please contact the Town Clerk's office @ 585-243-1750.

Vendor must provide the Town of Groveland a copy of your Tax ID Certificate with application.

This event will have special advertising within Livingston County as well as outside Livingston County through an "I LoveNY" grant campaign. We are expecting 300+ people for the event.

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Vendor/Exhibitor Application

Event Date: September 7, 2013 @ 11am – 9p.m.

Company Name: _____

Contact Person: _____

Contact Number: _____

Mailing Address: _____

The event committee is looking for a variety of vendors. Craft/Food Vendor: Please provide menu or a list of items to be sold: List if no menu available:

Spaces–Mark all that applies: one 10x10 lot @ \$35.00 more lots are needed @ \$20 each
List additional lots needed _____. Total amount submitted \$ _____.

Vender/Exhibitor application with fee is due no later than July 20, 2013. The Fee is non refundable with one vendor per application. Exhibitors provide their own tents, tables, and display units.

In consideration, being allowed to use equipment or facilities located thereon, we hereby personally assume all risk in connection with said use, and we further release the Town for any injury or damage which may befall us while using TOWN property or while using any equipment or facilities located therein, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless the TOWN from any claim by us, or our family, estate, heirs, or assigns, arising out of our use of said property, equipment or facilities.

I have fully informed ourselves of the content of the instructions and the application and by reading it before we signed.

Vendor Signature: _____ Date: _____

Mail application to:

Town of Groveland
Attn: Vendor Coordinator
4955 Aten Road
Groveland, NY 14462

Town Official Signature: _____ Date: _____

Tax ID Certificate received: Y or N